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www.othellocommunityhospital.org

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners
FY 2022 Budget Hearing 4:00 pm
Board Meeting: Immediately Upon Conclusion of Public Hearing
Thursday October 28, 2021 via webex due to the COVID-19 pandemic
Dial in using your phone: 1-408-650-3123
Access Code:
673-409-421**

FY 2022 Budget Hearing

1. Call to Order
2. FY 2022 Budget Presentation by Mark Bunch
3. Acceptance of Public Testimony
4. Adjournment

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners
Thursday October 28, 2021
Board Meeting: Immediately Upon Conclusion of Public Hearing
CONFERENCE ROOM
Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Guest Presentation: The Greater Othello Chamber of Commerce/Deena Vietzke, Manager
4. Auxiliary Report
5. Medical Staff Report
6. Department Report
7. Conflict of Interest Declarations

8. Consent Agenda
 - A. September 30, 2021 Regular Board; October 26, 2021 Finance; October 27, 2021 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
9. Patient Satisfaction Survey
10. Financial and Statistical Report
11. Old Business:
12. New Business:
 - A. Approval of Budget Resolution 21-06
 - B. Approval of Hospital Tax Resolution 21-07
 - C. Approval of EMS Tax Resolution 21-08
 - D. Approval of Meeting Adjournment/Reschedule November 25, 2021 Resolution 21-09
 - E. Approval of Meeting Adjournment/Reschedule December 23, 2021 Resolution 21-10
13. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report
14. Articles
15. Process Feedback
16. Executive Session: The Board will enter closed Executive Session per: RCW 42.30.110(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Executive Session is expected to last 30 minutes.
17. Adjournment



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Regular Meeting of the Board of Commissioners
FY 2022 Budget Hearing 4:00 pm
Thursday October 28, 2021 via webex due to the COVID-19 pandemic
Dial in using your phone: 1-408-650-3123
Access Code:
673-409-421**

FY 2022 Public Budget Hearing Minutes

Call to Order: President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Present: President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannan, Sue Long-Hosek, and Lynda Bowers.

Others Present: Connie Agenbroad, Tina Bernsen, Mary Garza, Mindy Gonzalez, Mark Bunch

Guest Present: Deanna Vietzke, Othello Chamber of Commerce Manager

Summary of FY 2022 Budget: Mark Bunch presented a summary of the FY 2022 operating and capital budgets, cash flow projections, hospital pricing comparison, and scenarios depicting a hospital price increase of 0%, 1%, 3%, 5%, 7% and 9% effective January 1, 2022.

Testimony from Audience: No testimony was submitted.

Process Feedback: President McCullough asked for a roll call if any of the Commissioners had any feedback. All stated no,

Adjournment: President McCullough declared the hearing adjourned at 4:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bob Carlson".

Bob Carlson
Secretary



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
Thursday October 28, 2021 In Person and via webex due to the COVID-19
pandemic**

<https://www.gotomeet.me/MaryGarza1/board-meeting>

Dial in using your phone: 1-408-650-3123

Access Code:

673-409-421

Board Meeting: 4:00 p.m.

Regular Board Meeting

Call to Order: President McCullough called the meeting to order at 4:15 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Present: President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannan, Sue Long-Hosek, and Lynda Bowers

Others Present: Connie Agenbroad, Mark Bunch, Mary Garza, Tina Bernsen, and Mindy Gonzalez

Guest Present: Deanna Vietzke, Othello Chamber of Commerce Manager

Comments from Audience: None

Othello Chamber of Commerce: Deana Vietzke gave a presentation on the Othello Chamber of Commerce.

Auxiliary Report: None

Medical Staff: None

Department Report: None

Conflict of Interest Declarations: President McCullough asked for a roll call on conflict of interest. All stated they did not have a conflict of interest.

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) September 30, 2021 Regular Board Meeting; October 26, 2021 Finance Committee Meeting; and October 27, 2021 Personnel Committee Meeting minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,589,795.56. 3) Bad Debts and Charity in the amount of \$145,654.27 and \$71,997.69 respectively. Gayle Bohannan seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Patient Satisfaction Survey: None

Financial Report: For the month ending, September, 2021, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$75,990 in hospital levy; \$47,196 in EMS levy) in the amount of \$130,322 with investment gain of \$16,722 for a total net loss of \$113,550; year-to-date operating loss (including approximately \$423,572 in disproportionate share; \$683,912 in hospital levy; \$424,722 in EMS levy) was \$2,235,511 with investment gain of \$157,264 for a year-to-date net loss of \$2,078,247.

President McCullough asked for a roll call if any of the Commissioners had a question for Mark Bunch. All stated no.

Old Business: Connie Agenbroad requested an adjustment to the motion made at the September 30, 2021 board meeting regarding the purchase of R-Zero ARC Devices not exceed \$125,000.00 to not to exceed \$127,000.00. Sue Long-Hosek made a motion to approve the requested adjustment of the motion from not to exceed \$125,000.00 to not to exceed \$127,000.00. Gayle Bohannan seconded the motion. The motion passed unanimously.

New Business: Approval of Budget Resolution 21-06: Bob Carlson made a motion to approve a 7% average increase in hospital rates. Sue Long-Hosek seconded the motion. The motion passed unanimously. Sue Long-Hosek made a motion to approve Resolution 21-06, authorizing FY 2022 Budget with \$20,527,385 in operating expenses, \$1,490,400 in capital expenditures and 7% average increase in hospital rates. Gayle Bohannan seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Approval of Hospital Tax Resolution 21-07: Lynda Bowers made a motion to approve Resolution 21-07, authorizing FY 2022 hospital tax levy in the amount of \$1,350,000. Sue Long-Hosek seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Approval of EMS Tax Resolution 21-08: Lynda Bowers made a motion to approve Resolution 21-08, authorizing special FY 2022 EMS levy in the amount of \$750,000. Gayle Bohannan seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Approval of Meeting Adjournment/Reschedule November 25, 2021 Resolution 21-09: Lynda Bowers made a motion to approve Resolution 21-09, adjourning the November 25, 2021 regular Board meeting and rescheduling it to Tuesday November 30, 2021 at 4:00 p.m. Bob Carlson seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Personnel Committee will meet on Monday November 29, 2021 at 8: a.m. and Finance Committee will meet on Monday November 29, 2021 at 12:00 p.m.

Approval of Meeting Adjournment/Reschedule December 23, 2021 Resolution 21-10: Sue Long-Hosek made a motion to approve Resolution 21-10, adjourning the December 23, 2021 regular Board meeting and rescheduling it to Thursday December 30, 2021 at 4:00 p.m. Lynda Bowers seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Finance Committee will meet on Tuesday December 28, 2021 at 12:00 p.m. and Personnel Committee will meet on Wednesday December 29, 2021 at 8:00 a.m.

Executive Session: President McCullough announced that the Board will enter closed Executive Session per: RCW 42.30.110(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Any final action of the Board of Commissioners shall be taken in open session. Executive Session is expected to last 30 minutes.

The Executive Session convened at 4:55 p.m.

Resumption of Open Session: The open session resumed at 5:25 p.m. Bob Carlson made a motion to approve Resolution 21-11 authorizing the District to enter into an agreement to settle pending Public Records Act litigation. Lynda Bowes seconded the motion. The motion passed unanimously.

Nursing Report: Tina Bernsen reported admission restrictions and transfers for September 2021. There were four (4) admission restrictions with four (4) transfers from the Emergency room to a higher level of care. All restrictions were due to staff shortage and acuity of patients.

Patient Story: None

CEO Report: Mindy Gonzalez reviewed increases for Medical insurance, Dental and Vision. Medical insurance will increase 5.4%, Dental will increase 4.5% and Vision there will be no increase. There are no changes to Basic Life/AD&D, Voluntary Life/AD&D and EAP. There will be a Benefit fair for employees on November 16, 2021 with United Healthcare and Security Benefits representatives.

Mindy Gonzalez reported that the hospital website would be moving to a different platform effective January 1, 2022. Mindy Gonzalez has been working with Engage regarding this. The hospital will also be moving the hospital email from Outlook to Microsoft 365.

Mindy Gonzalez reported that Washington State minimum wage would increase from 13.69 to 14.49 effective January 1, 2022, which is about .80 cents more per hour or about a 5.8% increase. Mindy Gonzalez and Connie Agenbroad will be working on the pay scale with possible adjustments and present to the Personnel Committee on November 29, 2021 for review.

Mindy Gonzalez informed the Commissioners that on Tuesday November 2, 2021 funeral service for Matt Walker, Lab Manager will be held in Ephrata at 11:00 a.m. at the LDS Church. Several employees from the hospital will be attending. The service will be broadcast live and the hospital will be providing this in the lower conference room for anyone who would like to attend.

Connie Agenbroad gave an update on the COVID-19 vaccine mandate. There are 144 employees fully vaccinated with 15 approved exemptions. There was one (1) non-disciplinary termination letter sent to a per diem CNA/EMT who failed to comply with the mandate.

Connie Agenbroad reported that she is working with Jody Carona from Health Facilities Planning and Development on a \$100,000 grant for the hospital through the Empire Health Foundation to help with the purchase of a new CT scanner. The grant is due November 5, 2021.

Connie Agenbroad reported on the meeting with DOCS WHO CARE that was held on October 21, 2021. The meeting went very well and DOCS WHO CARE stated that they believe they now have about nine (9) solid providers who will be coming to Othello Community Hospital. Concerns, issues, and surveys were reviewed and discussed.

Connie Agenbroad gave a brief report on Adams County COVID-19 trends. It appears that positive cases are trending down at this point.

Connie Agenbroad reported that on Wednesday October 27, 2021 the Washington State Department of Health was here to investigate a complaint/allegation of noncompliance of EMTALA. The surveyor was here most of the day reviewing charts, policies and procedures and per the surveyor; there were no findings and everything looked good and was in order. The hospital should receive written notification from CMS within 10 working days.

Articles: The Board reviewed articles regarding. “Proclamation by the Governor Amending Proclamation 20-05 Large Event COVID-19 Vaccine Verification”, from Governor Jay Inslee, October 18, 2021; “Short-staffed Samaritan loses some workers to mandate, keeps caring for COVID-19 patients” from the Columbia Basin Herald, October 22, 2021; “Most healthcare workers are vaccinated, but mandate fallout could still lead to cuts in services” from kuow.org, October 18, 2021

Process Feedback: President McCullough asked for a roll call if any of the Commissioners had any feedback. All stated no.

Adjournment: The meeting adjourned at 6:00 p.m.

Respectfully submitted,



Bob Carlson, Secretary