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www.othellocommunityhospital.org

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners
Thursday July 22, 2021 In Person and via webex due to the COVID-19 pandemic
Dial in using your phone: 1-872-240-3212
Access Code:
486-282-709
Board Meeting: 4:00 p.m.
Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. June 22, 2021 Board Policy Meeting; June 24, 2021 Regular Board; June 29, 2021 Special Board Meeting; July 15, 2021 Special Board Meeting; July 20, 2021 Finance Committee; July 21, 2021 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
11. New Business
 - A. COLA Consideration/Pay scale
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report
13. Articles

14. Process Feedback

15. Executive Session: None

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
Thursday July 22, 2021 In Person and via webex due to the COVID-19 pandemic
<https://www.gotomeet.me/MaryGarza1/board-meeting-69>
Dial in using your phone: 1-872-240-3212
Access Code:
486-282-3212
Board Meeting: 4:00 p.m.
Regular Board Meeting**

Call to Order: President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Present: President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannan, Sue Long-Hosek, and Lynda Bowers

Others Present: Connie Agenbroad, Mindy Gonzalez, Mark Bunch, Mary Garza, and Tina Bernsen

Guest(s): Debbie Edwards, Dr. Byron Burrup, and Caylon Haggard from Docs Who Care

Comments from Audience: None

Auxiliary Report: Mary Garza reported that the Auxiliary met on July 13, 2021 via Zoom. The Traeger BBQ has been set outside Mary's office for raffle tickets to be purchased. As of July 22, 2021 there is \$8,500.00 donated in sponsorship. There are seven (7) teams signed up for golfing. The next Auxiliary meeting is July 27, 2021 via Zoom.

Medical Staff: Connie Agenbroad reported the staff from Docs Who Care met with the ED staff, Dr. Atfeh, Dr. Sebesta and other staff members from the hospital. Caylon Haggard stated that the meeting went well and enjoyed meeting everyone. Debbie Edwards stated that they are working on getting providers up and running. Debbie Edwards commented on what an excellent job the hospital staff has been doing on getting paperwork completed and working with her staff from Docs Who Care. Caylon Haggard and Dr. Burrup will be the first providers for the ED starting August 1, 2021.

Department Report: None

Conflict of Interest Declarations: President McCullough asked for a roll call on conflict of interest. Commissioner Bob Carlson stated he would be abstaining from

voting regarding the COLA consideration. All other stated they did not have a conflict of interest.

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) June 22, 2021 Board Policy Meeting; June 24, 2021 Regular Board Meeting; June 29, 2021 Special Board Meeting; July 15, 2021 Special Board Meeting; July 20, 2021 Finance Committee Meeting; and July 21, 2021 Personnel Committee Meeting minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,524,284.70. 3) Bad Debts and Charity in the amount of \$123,916.51 and \$21,991.18 respectively. Gayle Bohannan seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Patient Satisfaction Survey: None

Financial Report: For the month ending, June, 2021, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$75,990 in hospital levy; \$47,196 in EMS levy) in the amount of \$87,578 with investment gain of \$18,890 for a total net loss of \$68,689; year-to-date operating loss (including approximately \$282,351 in disproportionate share; \$455,941 in hospital levy; \$283,181 in EMS levy) was \$1,873,868 with investment gain of \$105,255 for a year-to-date net loss of \$1,768,614.

President McCullough asked for a roll call if any of the Commissioners had a question for Mark Bunch. All stated no.

Old Business: None

New Business: COLA Consideration/Payscale: At the recommendation of the Personnel Committee, approval is requested for a 3% COLA increase at the base rate for employees effective the first pay period in August 2021, with the exception of the following departments whereas the base rate will be increased to \$15.00: EMT-B, Receptionist/Admitting Clerk, Data Processing Clerk, Cook, Medical Records Clerk, Lead Central Supply Tech, Central Supply Aide, R&D Clerk, HUC/CNA, CNA/EMT. EMT-I base rate will be increased to \$16.00 and EMS Coordinator base rate will be increased to \$17.51. All yearly step increases will remain the same at 2% for staff and 2.5% for nursing staff. In December 2021, COLA will be reviewed and possibly give a small COLA increase effective January 2022 with the intent to have the COLAs on an annual (January) basis thereafter. Lynda Bowers made a motion to approve COLA increases and Payscale adjustments as requested. Sue Long-Hosek seconded the motion. President McCullough asked for a roll call for approval. The motion passed with four votes in favor and one abstention by Bob Carlson.

Approval of Active Shooter/Workplace Violence Insurance Resolution 21-03: Lynda Bowers made a motion to approve Resolution 21-03, expending \$5,043.74 for Active Shooter/Workplace Violence Insurance. Gayle Bohannan seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Nursing Report: Tina Bernsen reported for June 2021, there was one (1) admission restriction(s) for six (6) hours with no transfers. This restriction was due to patient acuity and staffing.

Patient Story: Connie Agenbroad stated she received a phone call from a patient's daughter thanking the staff regarding the good care her father received while in the

emergency room. The daughter stated that she normally does not say Thank you very often but felt that the staff deserved a special thank you for all they did for her father and keeping her informed of his status.

Jim Lomax commented on what an excellent job our EMT's did during a recent farm accident. Life flight was called to land at the site of the accident and extra EMT's were called to the site for extra help. It took approximately 3 ½ hours to get the patient extricated from the combine and one of the EMT's stayed with the patient the whole time during the extrication to keep the patient calm and comfortable. The patient was flown to Seattle. Jim Lomax did receive an update regarding the patient and that after about 12 hours of surgery it is expected that he will be able to keep his leg. Both Franklin County and Life flight commented on an excellent job the EMT's did.

CEO Report: Connie Agenbroad reported that CBHA has hired a new dental surgeon Dr. Snyder to replace Dr. Schmidt. They are hoping to have him ready to start surgery sometime in August. Dr. Schmidt may still do some dental surgery once a month or so.

Connie Agenbroad congratulated the Commissioners as they all have received recertification for WSHA Health Care Governance Certification program through December 31, 2022.

Connie Agenbroad gave a brief report regarding an update regarding the delta variant from the Department of Health and Governor's office. New COVID-19 infections are once again on the rise in Washington State and across the U.S. The delta variant of the coronavirus is ripping through unvaccinated communities. Gov. Jay Inslee stated another blanket mask mandate was not yet on the table for Washington but obviously, things could change if the situation gets worse. As it stands now, state residents that are fully vaccinated don't need to wear a mask in most settings. Exceptions include while inside hospitals, public K-12 schools, or when using public transportation. Unvaccinated residents must wear masks in most indoor settings. Both groups can go mask-less outside. Washington is currently averaging 644 cases per day for the delta variant that is up from 300 or so it was averaging earlier this month. Connie Agenbroad stated that she not aware of any delta variants that have been identified in Adams County as of today,

Connie Agenbroad gave a very brief update on the status of Covid-19 from Adams County Health Department dated 7/21/2021. There are two (2) positive cases in Adams County and new cases over the past 14 days are eight (8).

Connie Agenbroad reported on a "happy note" that on July 1, 2021, there was a little baby boom of baby girls. On July 1, 2021 starting at 4:00 a.m. until 11:23 p.m. seven (7) babies were born with five (5) girls and two (2) males. Nurses stated that they had "a girl power party" upstairs.

Connie Agenbroad has sent out a re survey to all the nurses regarding staying on 12 hour shifts. Connie Agenbroad asked that they reply to her by August 6, 2021. Tina Bernsen commented on sign-ups for August. There were only two (2) sign-ups for day shift (1st shift) and three (3) for the second shift. Everything else had been picked up before the sign-up sheet went up. Some nurses are splitting shifts with each other but all in all, it appears to be working well for most of the nurses.

Articles: The Board reviewed articles regarding. "Email from Brandy Kissler regarding incidence rate for Adams County on COVID-19", from Brandy Kissler, Infection

Control, July 25, 2021; "Lawsuit filed for girl who dies while waiting for care" from northwest.com, July 2, 2021; "Welcome to your new normal: COVID restrictions ease across Washington State" from seattletimes.com, June 30, 2021; "White House launches 'surge response' teams to delta variant hot spots" from The Washington Post, July 1, 2021

Process Feedback: President McCullough asked for a roll call if any of the Commissioners had any feedback. All stated no.

Executive Session: None

Adjournment: The meeting adjourned at 4:55 p.m.

Respectfully submitted,

Bob Carlson

Bob Carlson, Secretary