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www.othellocommunityhospital.org

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners
Thursday September 24, 2020 via webex due to the COVID-19 pandemic
Dial in using your phone: 1-224-502-3412
Access Code:
820-361-461
Board Meeting: 4:00 p.m.
Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. August 27, 2020 Regular Board; September 22, 2020 Finance; September 23, 2020 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business:
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report

13. Articles

14. Process Feedback

15. Executive Session:

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
Thursday September 24, 2020 via webex due to the COVID-19 pandemic
<https://www.gotomeet.me/MaryGarza1/board-meeting-9>
Dial in using your phone: 1-224-501-3412
Access Code:
820-361-461
Board Meeting: 4:00 p.m.
Regular Board Meeting**

Call to Order: President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Present: President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannon, Sue Long-Hosek, and Lynda Bowers

Others Present: Connie Agenbroad, Tina Bernsen, Mary Garza, Mindy Gonzalez, and Mark Bunch

Comments from Audience: None

Auxiliary Report: None

Medical Staff: None

Department Report: None

Conflict of Interest Declarations: President McCullough asked for a roll call on conflict of interest. All stated they did not have a conflict of interest.

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) August 27, 2020 Regular Board Meeting; September 22, 2020 Finance; and September 23, 2020 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,248,478.82. 3) Bad Debts and Charity in the amount of \$151,507.35 and \$39,288.89 respectively. Sue Long-Hosek seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Patient Satisfaction Survey: None

Financial Report: For the month ending, August, 2020, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$55,588 in hospital levy; \$44,471 in EMS levy and) in the amount of \$370,110 with investment gain of \$18,218

for a total net loss of \$351,892; year-to-date operating gain (including approximately \$376,468 in disproportionate share; \$444,711 in hospital levy; \$355,768 in EMS levy; and CARES ACT \$3,860,013) was \$1,101,396 with investment gain of \$170,352 for a year-to-date net gain of \$1,271,748.

Mark Bunch presented the preliminary draft budget FY 2021. The budget hearing date is set for October 22, 2020.

President McCullough asked for a roll call if any of the Commissioners had a question for Mark Bunch. All stated no.

Old Business: None

New Business: None

Nursing Report: Tina Bernsen reported for August 2020, there were three (3) admission restriction(s) with zero (0) diversions. Most of the admission restrictions were between 12 to 21 hours long. One was 8 hours long.

Patient Story: None

CEO Report:

Connie Agenbroad reported that on September 9, 2020, Tina Bernsen, Tami Taylor and Connie Agenbroad met with Kadlec to discuss the possibility of a general surgery partnership. Kadlec will be reaching out to CBHA for a group meeting with Kadlec, Othello Community Hospital and CBHA for further discussion.

Connie Agenbroad discussed that if the full Board met together for the WSHA Annual Meeting eSeries this would be considered an open public meeting and because of the Governor's proclamation regarding open public meeting we cannot do it this. The Board will continue these meetings on online. Connie Agenbroad stated that she knows it is frustrating to many of us and hopefully by the end of the year we will have a decision on what is going to happen with the open public meetings proclamation. Connie Agenbroad has logged credits with WSHA for each Commissioner.

Connie Agenbroad reported that Dr. Shane Schmidt, the new pediatric dentist for CBHA, with Dr. Choi from CBHA will be here on September 30, 2020 to meet with the hospital's surgery crew and administration to discuss plans on number of patients per day, what days and scheduling. This is encouraging news.

Connie Agenbroad asked for open discussion on the webcast that was held on September 16, 2020. All the commissioners seemed to enjoy the speaker and felt they received good information. Connie Agenbroad stated she has ordered books for each Commissioner.

Connie Agenbroad discussed the new Abbott ID rapid testing machine the hospital has for COVID-19 in the lab. The lab started validating the machine/tests on September 10, 2020 and as of yesterday September 23, 2020 the lab had validated 18 tests. This validation consists of testing on the Abbott ID with results received within about 15 minutes and then we are sending out samples to the hospitals outside lab to verify results.

Test results done on the Abbott ID were 14 negatives and 4 positives, validation done by the hospitals outside lab were 14 negative and 4 positives. The lab will continue validations through the weekend and plan to go live on Monday, September 28, 2020. The lab is in the middle of their yearly state lab inspection by the Department of Health and Matt Walker discussed and showed the procedures the lab was doing with the lab inspector and she was pleased in what she saw. This is not something the lab inspector will really go into depth with as the lab is still in trial period but probably will next year during the annual inspection.

Connie Agenbroad discussed some new rulings recently received from the Washington State Department of Labor and Industries and the Washington State Department of Health for COVID-19. It is quite an exhausting list but one of the things they have listed is social distancing. Per the Washington State Department of Labor and Industries and the Washington State Department of Health social distancing is required by all employees in all areas public areas, such as; halls, office areas, breakrooms and lunchrooms. The hospital has to ensure staff maintains a six-foot distance from coworkers outside of direct patient care. The hospital must provide adequate space for all staff to maintain a social distancing of six-feet in areas of break rooms, nurses stations, cafeteria, and other spaces where the staff may congregate.

The Commissioners watched a video on Temperature Scanning Kiosk. The hospital has a demo kiosk on site to try out. The City of Othello received CARES dollars from the federal government to be used for COVID-19 related grants within the community. The City of Othello has contacted the hospital regarding granting some dollars to the hospital for items needed for COVID-19.

Connie Agenbroad stated that she did not have current COVID-19 numbers for Adams County at this time. Adams County Health District has been very busy and there is a delay in getting COVID-19 numbers from them for today. Connie Agenbroad reviewed a press release dated September 24, 2020, from Adams County Health District concerning an outbreak of COVID-19 at an adult care home, which is a personal care facility in Adams County. Per Adams County Health Department, the name of the facility is being withheld at this time. As of September 22, 2020, eight (8) people who live or work at the facility have tested positive for COVID-19 and one individual is hospitalized.

Connie Agenbroad reported that the hospital does have one COVID-19 inpatient at this time. Connie Agenbroad also reported that last week the staff celebrated with a patient their discharge from the hospital for COVID-19.

Connie Agenbroad reported that the next webinar with WSHA is October 7, 2020. Connie Agenbroad will get everyone registered and the Commissioners should receive their registration sent to their email. It appears that the registration for the last meeting that was on September 16, 2020 went to some of the Commissioner's junk mail, be sure to check your junk mail.

Articles: The Board reviewed articles regarding. "COVID-19 outbreak at Bremerton hospital possibly traced to aerosol-generating procedures, report says", from wenatcheeworld.com, September 4, 2020; "Hospital limits number of visitors due to increase of COVID-19 cases", from daileyevergreen.com, September 3, 2020; "A major threat to the state of Washington; Inslee meets with health officials in Pullman as COVID cases climb at WSU", from spokesman.com, September 10, 2020; "CDC Director Says COVID-19 Vaccine Likely Won't Be Widely Available Until Next Year", from npr.com,

September 16, 2020; Mary Garza reviewed thank you cards the hospital has received from patients and families.

Process Feedback: President McCullough asked for a roll call if any of the Commissioners had any feedback.

Commissioner Bob Carlson asked how soon the hospital is getting COVID-19 test results back that are being sent out. Connie Agenbroad stated that she believes that the turnaround times have greatly improved. Some COVID-19 tests are being sent out to Incyte and some out to LabCorp. Tina Bernsen stated that the turnaround times have gotten much better from last month.

Commissioner Shirley McCullough asked about when the Flu vaccines will be available. Connie Agenbroad stated that Flu vaccines are scheduled for October and Mary Garza will get a schedule out to the Commissioners when they will be available. Tina Bernsen stated that the hospital has only received 30 vaccines at this time and are waiting for the rest of the hospital's shipment to come in.

Commissioner Bob Carlson led a discussion on how Administrative notifications should be sent to the Board of Commissioners concerning reminders of upcoming meetings and how the Board of Commissioners should respond.

Connie Agenbroad discussed with the Commissioners regarding when they would be available for signatures. They will give Mary Garza a call on Friday to set up a time to come in and sign.

Executive Session: None

Adjournment: The meeting adjourned at 5:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bob Carlson".

Bob Carlson, Secretary