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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners
Thursday January 28, 2021 via webex due to the COVID-19 pandemic
Dial in using your phone: 1-571-317-3122
Access Code:
694-431-261
Board Meeting: 4:00 p.m.
Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. December 30, 2020 Regular Board; January 26, 2021 Finance Committee; January 27, 2021 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business:
 - A. Appointment for 2021 Board Committees
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report
13. Articles

14. Process Feedback

15. Executive Session: None

16. Adjournment

**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
Thursday January 28, 2021 via webex due to the COVID-19 pandemic
<https://www.gotomeet.me/MaryGarza/board-meeting-65>
Dial in using your phone: 1-571-317-3122
Access Code:
694-431-261
Regular Board Meeting**

Call to Order: President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Present: President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannon, Sue Long-Hosek, and Lynda Bowers

Others Present: Connie Agenbroad, Tina Bernsen, Mary Garza, Mindy Gonzalez, and Mark Bunch

Comments from Audience: None

Auxiliary Report: None

Medical Staff: None

Department Report: Connie Agenbroad gave a report on the COVID-19 vaccines. On December 24, 2020, the hospital started giving COVID-10 vaccines and as of January 27, 2021 470 doses have been given. The hospital continues to have a waiting list with approximately 150 community members on the waiting list. The hospital has set up a COVID-19 vaccine phone line so people can call and leave a message. On any given day, there are 40 to 50 messages on the COVID-19 line. The hospital is scheduling Monday through Friday starting at 8 am until about 2 or 3 pm. The hospital has received such great positive feedback from the community on how happy they are that they can come and get their vaccine here. Next week the hospital is gearing up to give the rest the employees their 2nd dose. As of today, the hospital is assured that 2nd dose vaccines are being shipped but are not sure if any 1st doses will be shipped for next week. The hospital is waiting to hear back from the Department of Health on allotments. Connie Agenbroad reported that April Williamson, Ermila Saucedo, Brandy Kissler, Stephani Lind, Tina Bernsen and OR Nurses have really stepped up to get this project up and running. They are doing an excellent job. The hospital staff is calling people back within 48 hours after receiving a message regarding vaccines and some are surprised and pleased that they actually got a phone call back to get an appointment scheduled. Mark Bunch commented that the staff is doing an exceptional job in this process.

Conflict of Interest Declarations: President McCullough asked for a roll call on conflict of interest. All stated they did not have a conflict of interest.

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) December 30, 2020 Regular Board Meeting; January 26, 2021 Finance Committee; and January 27, 2021 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,434,471.80. 3) Bad Debts and Charity in the amount of \$172,948.02 and \$70,652.53 respectively. Gayle Bohannon seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Patient Satisfaction Survey: None

Financial Report: Mark Bunch gave a report on how the county assessor limited our levy increase to 0.602 %. There was a question on why the hospital did not get the full 1%. Per the county assessor, there is a statute in the Washington State Law that limits the inflation of levees to the lesser of consumer price inflation of 1%. The county assessor uses IPD as the rate of inflation for property taxes published by one of the United States Economic Bureaus to calculate.

Mark Bunch reported that with the 2020 budget increased in November the hospital came in under budget by approximately \$31,000 for expenses and approximately \$500 under budget for depreciation.

For the month ending, December, 2020, OCH incurred an operating gain (including approximately \$47,058 in disproportionate share; \$55,588 in hospital levy; \$44,471 in EMS levy and \$418,402 in Washington State CARES Funding) in the amount of \$183,412 with investment gain of \$17,977 for a total net gain of \$201,389; year-to-date operating gain (including approximately \$564,702 in disproportionate share; \$667,067 in hospital levy; \$533,652 in EMS levy; and CARES ACT \$4,341,415) was \$742,851 with investment gain of \$242,412 for a year-to-date net gain of \$967,264.

President McCullough asked for a roll call if any of the Commissioners had a question for Mark Bunch. Commissioner Bob Carlson asked if at the next finance meeting he could see a list of what goes into the outpatient graph and the medical records statistics report. Connie Agenbroad and Mark Bunch will bring information to the next finance meeting on February 23, 2021.

Old Business: None

New Business: President McCullough stated that the committee appointments would be the same as 2020.

Planning Committee: Bob Carlson and Shirley McCullough;

Building and Grounds: Bob Carlson and Gayle Bohannon;

Finance Committee: Bob Carlson, with Gayle Bohannon and Sue Long-Hosek rotating on a quarterly basis per the following: Jan-March Gayle Bohannon; Apr-June Sue Long-Hosek; July-Sept Gayle Bohannon; Oct-Dec Sue Long-Hosek

PI Committee: Lynda Bowers and Shirley McCullough;

Auxiliary Committee: Lynda Bowers and Sue Long-Hosek;

Personnel Committee: Lynda Bowers and Shirley McCullough;

Board Policy: Bob Carlson and Shirley McCullough

Nursing Report: Tina Bernsen reported for December 2020, there were four (4) admission restriction(s) two (2) were eight (8) hour limits and two (2) were sixteen (16) hour limits all due to staffing with two (2) transfers to a higher level of care. There were two (2) admissions during the admission restrictions.

Patient Story: Tina Bernsen reported how the hospital's ER nurse, EMT, and CNA responded to a patient's home across the street from the hospital. A family member ran into the emergency room from a house across the street requesting help in their home. The staff followed the person to the home while dialing 911 to get the ambulance to respond. The staff assisted the patient until the ambulance arrived to transport the patient to the hospital. This was a very unusual event. The patient did well.

CEO Report:

Connie Agenbroad reported that Governor Jay Inslee has extended the Open Public Meeting proclamation until the termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first due to Senate Concurrent Resolution 8402.

Connie Agenbroad reported that there might be a Regional Governance Meeting on Tuesday February 16, 2021. Connie Agenbroad will get more information later and will send out to the Commissioners.

Connie Agenbroad reported that there is WSHA Governance educational webinar on Monday February 22, 2021 from 10:00 am to 11:00 am on Open Public Meetings Act and Public Records Act. Connie Agenbroad will get the Commissioners registered for this meeting.

Connie Agenbroad gave an update on COVID-19 cases in Adams County as of January 27, 2021 there were 3 new confirmed COVID-19 cases for the county, out of the 3 new positives, 2 of them were in Othello, and 1 in Ritzville. Total positives for Adams County was 1860, 1693 recovered cases, 34 active cases, 1 currently hospitalized resident from Ritzville, 15 Covid related deaths, 9057 total test conducted, 6854 negative, and 114 pending test results. Running totals for Othello 1712 with 1564 recovered, Ritzville 102 with 89 recovered, Lind 21 with 17 recovered, Washtucna 5 with 5 recovered, Hatton 18 with 16 recovered, and Benge 2 with 2 recovered. Out of the 1860 positive cases ages are; under 19: 340, 20-39: 687, 40-54: 537, 60-79: 251, 80+: 45. 914 are male and 950 are female.

Connie Agenbroad gave an update from the DOH website regarding vaccines as of January 25, 2021. Adams County has given 1,275 doses, statewide has given 545,226, doses delivered to provider is 774,425, doses delivered to Long Term Care is 125,775 and percent of doses given is 60.57%. The statewide goal for vaccines given per day is 45,500. Connie Agenbroad stated CDC and DOH will still require people to wear a mask, social distance and washing your hands even after you received both doses.

Connie Agenbroad reported Governor Jay Inslee has moved two regions to Phase 2, these regions are West Region which includes the following counties Gray Harbor, Thurston, Pacific and Lewis and Puget Sound region which includes the following counties Snohomish, King, and Pierce. Governor Inslee has also revised the criteria from meeting

all four of the criteria to now meeting three of the four criteria in order for the remaining regions to be able to move to Phase 2. These Phases will be reassessed every two weeks.

Articles: The Board reviewed articles regarding. "New COVID-19 variant found in the Pacific Northwest", from komonews.com., January 17, 2021; "Complications related to COVID-19 prompts closure of Coulee City Clinic", from ifiberone.com, January 14, 2021; "Washington's COVID-19 Vaccine Phases" from Washington State Department of Health, January 19, 2021; "President Takes Executive Actions Aimed at Containing COVID-19 Pandemic/AHA", from AHA.org, January 21, 2021.

Process Feedback: President McCullough asked for a roll call if any of the Commissioners had any feedback. All stated no.

Executive Session: None

Adjournment: The meeting adjourned at 5:03 p.m.

Respectfully submitted,

Bob Carlson

Bob Carlson, Secretary