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www.othellocommunityhospital.org

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners
FY 2021 Budget Hearing 4:00 pm
Board Meeting: Immediately Upon Conclusion of Public Hearing
Thursday October 22, 2020 via webex due to the COVID-19 pandemic
Dial in using your phone: 1-786-535-3211
Access Code:
505-953-333**

FY 2021 Budget Hearing

1. Call to Order
2. FY 2021 Budget Presentation by Mark Bunch
3. Acceptance of Public Testimony
4. Adjournment

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday October 22, 2020
Board Meeting: Immediately Upon Conclusion of Public Hearing
CONFERENCE ROOM
Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations

7. Consent Agenda

- A. September 24, 2020 Regular Board; October 20, 2020 Finance; October 21, 2020 Personnel Committee meeting minutes
- B. Claims and payroll
- C. Bad debts and charity care.

8. Patient Satisfaction Survey

9. Financial and Statistical Report

10. Old Business:

11. New Business:

- A. Approval of Budget Resolution 20-07
- B. Approval of Hospital Tax Resolution 20-08
- C. Approval of EMS Tax Resolution 20-09
- D. Approval of Meeting Adjournment/Reschedule November 26, 2020 Resolution 20-10
- E. Approval of Meeting Adjournment/Reschedule December 24, 2020 Resolution 20-11

12. Administrative Report

- Nursing Report
- Patient Story
- CEO Report

13. Articles

14. Process Feedback

15. Executive Session:

16. Adjournment



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FY 2021 Budget Hearing 4:00 pm
Thursday October 22, 2020 via webex due to the COVID-19 pandemic
Dial in using your phone: 1-786-535-3211
Access Code:
505-953-333

FY 2021 Public Budget Hearing Minutes

Call to Order: President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Present: President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannon, Sue Long-Hosek, and Lynda Bowers.

Others Present: Connie Agenbroad, Tina Bernsen, Mary Garza, Mindy Gonzalez, Mark Bunch, and Roger Roylance.

Summary of FY 2021 Budget: Mark Bunch presented a summary of the FY 2021 operating and capital budgets, cash flow projections, hospital pricing comparison, and scenarios depicting a hospital price increase of 0%, 1%, 3%, 5%, 7% and 9% effective January 1, 2021.

Testimony from Audience: No testimony was submitted.

Process Feedback: President McCullough asked for a roll call if any of the Commissioners had any feedback. Bob Carlson discussed the possibility of McCains having a huge increase in valuation. Bob Carlson thought that the increased valuation for McCains is about 300 million. It was recommended that the hospital resolution for hospital levy tax be increased from 989,750 to 1,200,000 and the EMS levy tax from 630,000 to 650,000.

Adjournment: President McCullough declared the hearing adjourned at 4:38 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Bob Carlson".

Bob Carlson
Secretary



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
Thursday October 22, 2020 via webex due to the COVID-19 pandemic
Dial in using your phone: 1-786-535-3211**

**Access Code:
505-953-333**

**Board Meeting: immediately upon conclusion of the Public Budget Hearing
Regular Board Meeting**

Call to Order: President McCullough called the meeting to order at 4:38 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Present: President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannan, Sue Long-Hosek, and Lynda Bowers

Others Present: Connie Agenbroad, Tina Bernsen, Mary Garza, Mindy Gonzalez, and Mark Bunch

Comments from Audience: None

Auxiliary Report: None

Medical Staff: None

Department Report: The Commissioners reviewed a PowerPoint video regarding PPE usage and PPE Conventional Capacity, Contingency Capacity, and Crisis Capacity Plan education given to staff by Brandy Kissler.

Conflict of Interest Declarations: President McCullough asked for a roll call on conflict of interest. All stated they did not have a conflict of interest.

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) September 24, 2020 Regular Board Meeting; October 20, 2020 Finance; and October 21, 2020 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,433,567.44. 3) Bad Debts and Charity in the amount of \$160,869.55 and \$132,606.52 respectively. Gayle Bohannan seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Patient Satisfaction Survey: None

Financial Report: For the month ending, September, 2020, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$55,588 in hospital

levy; \$44,471 in EMS levy and) in the amount of \$210,440 with investment gain of \$18,069 for a total net loss of \$192,372; year-to-date operating gain (including approximately \$423,527 in disproportionate share; \$500,300 in hospital levy; \$400,2398 in EMS levy; and CARES ACT \$3,860,013) was \$890,956 with investment gain of \$188,421 for a year-to-date net gain of \$1,079,376.

President McCullough asked for a roll call if any of the Commissioners had a question for Mark Bunch. All stated no.

Old Business: None

New Business: Approval of Budget Resolution 20-07: Sue Long-Hosek made a motion to approve Resolution 20-07, authorizing FY 2021 Budget with \$20,527,385 in operating expenses, \$707,250 in capital expenditures, and a 5% average increase in hospital rates. Bob Carlson seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Approval of Hospital Tax Resolution 20-08: Bob Carlson made a motion to approve Resolution 20-08, authorizing FY 2021 hospital tax levy in the amount of \$1,200,000. Sue Long-Hosek seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Approval of EMS Tax Resolution 20-09: Lynda Bowers made a motion to approve Resolution 20-09, authorizing special FY 2021 EMS levy in the amount of \$650,000. Bob Carlson seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Approval of Meeting Adjournment/Reschedule November 26, 2020 Resolution 20-10: Sue Long-Hosek made a motion to approve Resolution 20-10, adjourning the November 26, 2020 regular Board meeting and rescheduling it to Monday November 30, 2020 at 4:00 p.m. Gayle Bohannon seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Personnel Committee will meet on Monday November 30, 2020 at 8: a.m. and Finance Committee will meet on Monday November 30, 2020 at 12:00 p.m.

Approval of Meeting Adjournment/Reschedule December 24, 2020 Resolution 20-11: Gayle Bohannon made a motion to approve Resolution 20-11, adjourning the December 24, 2020 regular Board meeting and rescheduling it to Wednesday December 30, 2020 at 4:00 p.m. Sue Long-Hosek seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Personnel Committee will meet on Tuesday December 29, 2020 at 8:00 a.m. and Finance Committee will meet on Tuesday December 29, 2020 at 12:00 p.m. in person and by "GoToMeeting".

Nursing Report: Tina Bernsen reported for September 2020, there were three (3) admission restriction(s) with zero (0) diversions due to staffing.

Patient Story: Connie Agenbroad stated she did not have a particular patient story but did discuss how the hospital staff is celebrating with any COVID-19 patient being discharged home.

Shirley McCullough discussed how impressed she was with the ED staff while she was in the ED with a patient waiting for the helicopter to transfer the patient and within about 10 minutes after the patient left another helicopter arrived for another transfer. Shirley was so impressed with the staff in the ED.

CEO Report:

Connie Agenbroad discussed the Board's upcoming meetings for October, November, and December. Connie will check with WSHA to see if any of these will be recorded should a Commissioner not be able to attend.

Connie Agenbroad reported that the City of Othello thru the CARES ACT granted the hospital a grant for \$10,000.00 to help with the purchase of six (6) Non Touch Temperature Kiosks. The total cost for the Kiosks is \$13,633.00. The hospital's portion would be \$3,633.00. There is also, a monthly cost for service maintenance and software updates of 180.00 per month for the six (6) Kiosks.

Connie Agenbroad reported that Dr. Schmidt, new pediatric dentist has started and he is very pleased with the surgery crew. He stated, "It's like a well-oiled machine (crew)".

Connie Agenbroad reported that the State minimum wage will be increased to \$13.69 effective January 1, 2021. Mindy Gonzalez and Connie Agenbroad are reviewing pay scales for Othello and pay scales from Samaritan and Kadlec. The goal is to have something to present to the Personnel Committee in November.

Connie Agenbroad gave an update on COVID-19 cases in Adams County as of October 21, 2020, there were 3 new confirmed COVID-19 cases in Othello, 921 positives within Adams County, 815 total patients recovered, 3 hospitalized, 11 COVID-19 deaths, 1 COVID-19 related death, total tested 4,977, negatives 3,920, and 59 pending. 858 cases in Othello with 763 are recovered, 43 cases in Ritzville with 37 recovered, 7 cases in Lind with 4 recovered, 2 case in Washtucna with 1 recovered, 10 cases in Hatton with 8 recovered, and 1 case in Benge with 1 recovered.

Articles: The Board reviewed articles regarding. "Medical centers reduce debt to Grant County", from columbiasinherald.com, October 12, 2020; "University of Washington researchers starting clinical trial on Regeneron COVID treatment", from q13fox.com October 15, 2020: "Dexamethasone price increased 137% in recent months: Dexamethasone, the steroid drug President Donald Trump was recently prescribed to treat COVID-19, has seen a price increase of 137 percent in the last few months, according to nonprofit drug research firm 46brooklyn", from beckerhospitalreview.com, October 7, 2020; "3 COVID-19 Trials Have been Paused for Safety. That's a Good Thing", from nytimes.com, October 14, 2020;

Process Feedback: President McCullough asked for a roll call if any of the Commissioners had any feedback. Commissioner Bob Carlson discussed WSHA Hospital PAC donation. If any of the Commissioners want information regarding the WSHA Hospital PAC, please see Connie Agenbroad or Mary Garza.

Connie Agenbroad discussed with the Commissioners regarding when they would be available for signatures. They will give Mary Garza a call on Friday to set up a time to come in and sign.

Executive Session: None

Adjournment: The meeting adjourned at 6:02 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bob Carlson".

Bob Carlson, Secretary