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www.othellocommunityhospital.org

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners
Thursday June 24, 2021 In Person and via webex due to the COVID-19 pandemic
Dial in using your phone: 1-571-317-3122
Access Code:
286-390-317
Board Meeting: 4:00 p.m.
Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. May 27, 2021 Regular Board; June 3, 2021 Special Board Meeting; June 17, 2021 Special Board Meeting; Board Policy Meeting June 17, 2021; June 22, 2021 Finance Committee; June 23, 2021 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
11. New Business
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report
13. Articles

14. Process Feedback

15. Executive Session: The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; The Executive Session is expected to last 1 hour.

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
Thursday June 24, 2021 In Person and via webex due to the COVID-19 pandemic
<https://www.gotomeet.me/MaryGarza1/board-meeting>
Dial in using your phone: 1-571-317-3122
Access Code:
286-390-317
Regular Board Meeting**

Call to Order: President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Present: President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannan, Sue Long-Hosek, and Lynda Bowers

Others Present: Connie Agenbroad, Mindy Gonzalez, Mark Bunch, Mary Garza, and Tina Bernsen

Comments from Audience: None

Auxiliary Report: Mary Garza reported that the Auxiliary met on June 15, 2021 via Zoom. Letter and flyers have been mailed out to Vendors, Auxiliary and Board Members. The Traeger BBQ has been set outside Mary's office for raffle tickets to be purchased. As of June 24, 2021 there is \$2,600.00 donated in sponsorship. The next Auxiliary meeting is July 13, 2021 via Zoom.

Medical Staff: None

Department Report: None

Conflict of Interest Declarations: President McCullough asked for a roll call on conflict of interest. All stated they did not have a conflict of interest.

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) May 27, 2021 Regular Board Meeting; June 3, 2021 Special Board Meeting; June 3, 2021 Board Policy Committee; June 17 17, 2021 Special Board Meeting; June 17, 2021 Board Policy Committee; June 22, 2021 Finance Committee; and June 23, 2021 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,612,715.93. 3) Bad Debts and Charity in the amount of \$82,412.50 and \$15,799.15 respectively. Gayle Bohannan seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Patient Satisfaction Survey: None

Financial Report: Mark Bunch reported that last month's report for Payables, Payroll, Payroll Taxes and Auxiliary there was a typographic error in the Payroll portion was listed as 438,152.62 it should have been 468,152.62. The total approved by the Board for Payable, Payroll, Payroll taxes and Auxiliary was correct.

For the month ending, May, 2021, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$75,990 in hospital levy; \$47,196 in EMS levy) in the amount of \$176,738 with investment gain of \$18,947 for a total net loss of \$157,791; year-to-date operating loss (including approximately \$253,292 in disproportionate share; \$379,951 in hospital levy; \$235,984 in EMS levy) was \$1,786,290 with investment gain of \$86,365 for a year-to-date net loss of \$1,699,925.

President McCullough asked for a roll call if any of the Commissioners had a question for Mark Bunch. All stated no.

Old Business: None

New Business: None

Nursing Report: Tina Bernsen reported for May 2021, there were four (4) admission restriction(s). The first restriction was for nine (9) hours with no transfers, the second restriction was for nine (9) hours with one (1) admission and no transfers, the third restriction was for ten (10) hours with no transfers, and the fourth restriction was for 8 hours with one (1) transfer to a higher level of care. All restrictions were due to patient acuity and active laboring patients

There was no patient story presented.

CEO Report: Connie Agenbroad reported that the Workplace Violence Liability application has been completed. The hospital is waiting for final binding from Parker, Smith & Feek.

Connie Agenbroad reviewed the proposed revision to Board Policy PTO/EIB Paid Time Off Extended Illness Benefit (BP-036) concerning PTO Buy Out. The Board Policy Committee recommends approval for revision to Board Policy PTO/EIB Paid Time Off Extended Illness Benefit (BP-036) to include PTO Buy Out. Lynda Bowers made a motion to approve revision to Board Policy PTO/EIB Paid Time Off Extended Illness Benefit (BP-036) to include PTO Buy Out. Sue Long Hosek seconded the motion. The motion passed with four votes in favor and one abstention by Bob Carlson.

Connie Agenbroad reported that Docs Who Care will make their final visit on Thursday July 22, 2021 and Connie Agenbroad invited them to attend the Board Meeting. The plans are for Docs Who Care to meet with the ER staff for any questions that the ER staff might have.

Connie Agenbroad reported that Dr. Brzezny, Adams County Health Director has stated that if you have been fully vaccinated you do not have to wear a mask when out in public. Healthcare facilities are still required to mandate wearing of masks by staff, visitors, and patients per CDC and Washington Department of Health.

Connie Agenbroad gave an update on the status of Covid-19 from Adams County Health Department dated 6/23/2021. There were 5 new positives all were in Othello. Total positive cases 2,260, total recovered cases 2,033, current active cases 22, hospitalizations 0, total deaths 24, total tests conducted 12,502, total negative 9,812, pending test results 63, and for the last 14 days 33 positives. Running totals Othello 2,030, recovered 1,860. Ritzville 162, recovered 156, Lind 40, recovered 35, Washtunca 10, recovered 9, Hatton 16, recovered 16, and Benge 2, recovered 2. Age groups are; under 19: 436, 20-39: 831, 40-59: 641, 60-79: 292, and 80 and over 60. Gender: Male 1,111, and Female: 1,149. According to the Department of Health's website: Adams County has given 17,626 vaccines, statewide doses delivered to providers 7,176,682, doses delivered to Long term care 186,030, and doses delivered to Federal partnership programs 2,555,190. Percentage of doses given 89.5%. For Adams county with a population of 20,450, 38.2% of the population have initiated vaccines, 33.80% of the population are fully vaccinated, 49.80% of the population 16 and over have initiated vaccines, 50.50% population initiating vaccine 12 and over, and population fully vaccinated 44.70%.

For Othello Community Hospital from 3/5/2020 through 6/23/2021, the hospital has tested 1,421 with 186 being positive, and 1,235 negative. The very first positive case was on 3/5/2020 in the Emergency room. The first inpatient that was positive was on 3/17/2020. Between inpatients, observation and Emergency room the hospital has treated 324 positive patients. Inpatients discharged home were 42, Observation patients discharged home were 2, and Emergency Room patients were 274. Inpatients that were transferred were 4, Observation patients were 2, and Emergency Room patients were 55. Deaths in Emergency Room were 2.

Connie Agenbroad reminded the Commissioner that on Tuesday June 29, 2021 the upcoming webinar presented by WSHA and AWHPD on CEO and Board Workshop runs from 9:00 am until 1:00 pm.

Articles: The Board reviewed articles regarding. "Law Enforcement and Correctional Officers-Permissible Uses of Force", from 67th Legislature 2021 Regular Session House Bill 1310, July 25, 2021; "Increased Department of Health Oversight and Enforcement Abilities of Acute Care Hospitals" from WSHA Bulletin, June 15, 2021; "Closed Captioning Requirements for Televisions in Public Places of Accommodation" from WSHA Bulletin, June 14, 2021; "Long-Term Care Act" from Parker, Smith & Feek, June 17, 2021; "Thank you - Mid Columbia Dairy Women First Baby of June"

Process Feedback: President McCullough asked for a roll call if any of the Commissioners had any feedback. All stated no.

Executive Session: President McCullough announced that the Board will meet in Executive Session per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities. Any final action of the board of commissioners shall be taken in open session. A complete legal citation of the above may be found in the agenda to this meeting and is available upon request. Executive Session is expected to last one (1) hour.

The Executive Session convened at 5:05 p.m.

Resumption of Open Session: The open session resumed at 6:05 p.m.

Adjournment: The meeting adjourned at 6:05 p.m.

Respectfully submitted,

Bob Carlson

Bob Carlson, Secretary