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**Adams County Public Hospital District No. 3**  
**Regular Meeting of the Board of Commissioners**  
**Thursday February 25, 2021 via webex due to the COVID-19 pandemic**  
**Dial in using your phone: 1-872-240-3311**  
**Access Code:**  
**254-162-197**  
**Board Meeting: 4:00 p.m.**  
**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. January 28, 2021 Regular Board; February 23, 2021 Finance Committee;  
February 24, 2021 Personnel Committee meeting minutes
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
11. New Business
  - A. Approval of revision to Capital Equipment for FY 2021 regarding  
Emergency Room Stretcher
  - B. Approval of Sonic Disinfector for Sterile Processing
  - C. Review of revised Board By-laws
12. Administrative Report
  - Nursing Report
  - Patient Story
  - CEO Report

13. Articles

14. Process Feedback

15. Executive Session: The Board will meet in closed Executive Session per: RCW 70.44.062 (1) All meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, concerning the granting, denial, revocation, restriction, or other consideration of the status of the clinical or staff privileges of a physician or other health care provider as that term is defined in RCW 7.70.020, if such other providers at the discretion of the district's commissioners are considered for such privileges, shall be confidential and may be conducted in executive session: PROVIDED, that the final action of the board as to the denial, revocation, or restriction of clinical or staff privileges of a physician or other health care provider as defined in RCW 7.70.020 shall be done in public session.

The Executive Session is expected to last 1 hour.

16. Adjournment



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**Adams County Public Hospital District No. 3  
Board of Commissioners Meeting Minutes  
Thursday February 25, 2021 via webex due to the COVID-19 pandemic  
<https://www.gotomeet.me/MaryGarza1/board-meeting-9>  
Dial in using your phone: 1-872-240-3311  
Access Code:  
254-162-197  
Regular Board Meeting**

**Call to Order:** President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Present:** President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannon, Sue Long-Hosek, and Lynda Bowers

**Others Present:** Connie Agenbroad, Tina Bernsen, Mindy Gonzalez, and Mark Bunch

**Comments from Audience:** None

**Auxiliary Report:** None

**Medical Staff:** None

**Department Report:** COVID-19 Vaccine update deferred to CEO report.

**Conflict of Interest Declarations:** President McCullough asked for a roll call on conflict of interest. All stated they did not have a conflict of interest.

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) January 28, 2021 Regular Board Meeting; February 23, 2021 Finance Committee; and February 24, 2021 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,698,278.15. 3) Bad Debts and Charity in the amount of \$160,136.30 and \$33,281.97 respectively. Sue Long-Hosek seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

**Patient Satisfaction Survey:** None

**Financial Report:** For the month ending, January, 2021, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$75,990 in hospital levy; \$47,196 in EMS levy) in the amount of \$352,441 with investment gain of \$17,933 for a total net loss of \$334,508; year-to-date operating loss (including approximately \$47,058 in disproportionate share; \$75,990 in hospital levy; \$47,196 in EMS levy) was \$352,441 with investment gain of \$17,933 for a year-to-date net loss of \$334,508.



President McCullough asked for a roll call if any of the Commissioners had a question for Mark Bunch. All stated no.

**Old Business:** None

**New Business: Approval of revision to the Capital Equipment for FY 2021 regarding Emergency Room stretcher from \$6,750 to \$12,000.** Bob Carlson made a motion to approve revision to the Capital Equipment FY 2021 for Emergency room stretcher not to exceed \$12,000. Gayle Bohannon seconded the motion. The motion passed unanimously.

**Approval of Sonic Disinfector for Sterile Processing:** Sue Long-Hosek made a motion to approve moving the Sonic Disinfector for Sterile Processing from the 2022 Capital Equipment to the 2021 Capital Equipment not to exceed \$32,000. Lynda Bowers seconded the motion. The motion passed unanimously.

Review of revised Board By-laws: Connie Agenbroad discussed revisions done by the hospital attorney, Lori Nomura. Connie Agenbroad asked the Commissioners to review and if they have any questions or concerns to please contact her. Commissioner Bob Carlson and Connie Agenbroad will be discussing some of the revisions with Lori Nomura. Connie Agenbroad stated she would like to have the Board By-laws finalized for approval at the March 25, 2021 Regular Board Meeting.

Commissioner Sue Long-Hosek questioned how the public knows when the Regular Board Meetings are. Connie Agenbroad stated the meeting notices are posted on the hospital website, posted in the foyer at the entrance of the hospital and the newspaper receives a copy to post in the newspaper. There were some questions, if the notices are posted in the newspaper (Columbia Basin Herald and Tri City Herald). Connie Agenbroad and Mindy Gonzalez will check on this and have an answer at the March 25, 2021 Board meeting.

**Nursing Report:** Tina Bernsen reported for January 2021, there were four (4) admission restriction(s) the longest one was about sixty-four (64) hours and the shortest one was sixteen (16) hours with three (3) transfers all to a higher level of care. It appears three (3) of the restrictions were due to shortage of staffing and one (1) due to patient acuity.

**Patient Story:** There was no patient story.

Connie Agenbroad commented on the positive feedback she is receiving from the community on how well the vaccine clinic is ran and what an excellent staff the hospital has. A couple brought in some cookies and brownies for the staff just to say thank you.

**CEO Report:** Connie Agenbroad discussed counterfeit N95 masks that the hospital received from WSHA along with multiple hospitals in Washington. Othello Community Hospital received approximately 6,486 counterfeit N95 masks from WSHA. They were not distributed to the staff, as they were still on the shelves in central supply. The hospital is waiting instructions from WSHA and Homeland Security as what to do with them. It appears that Homeland Security will come and get the counterfeit N95 masks from the hospital.



Connie Agenbroad discussed the hospital staff is working on how to bill for the vaccine. Connie Agenbroad stated that the vaccine (medication) is free but the hospital can bill an administration fee to patient's insurance company or thru the federal government program if the patient has no insurance. The patient should have no co-insurance or deductible applied. The insurances are not to apply any co-payment or deductible. According to Centers for Medicare & Medicaid Services, the reimbursement is approximately \$16.94 for the first injection and \$28.39 for the second injection. There are still a lot of uncertainties on how to bill, what revenue code to use, what diagnosis code to use. Every hospital is struggling with billing as the rules keep changing. The billing and medical records staff is working on billing and hope to have some procedure on billing within the next couple of weeks or so.

Connie Agenbroad gave an update on COVID-19 cases in Adams County as of February 24, 2021 there were 3 new confirmed COVID-19 cases for the county, out of the 3 new positives, 3 of them were in Othello. Total positives for Adams County was 1986, 1837 recovered cases, 8 active cases, 0 hospitalized, 22 Covid related deaths, 9725 total tests conducted, 7426 negative, and 88 pending test results. Running totals for Othello 1820 with 1683 recovered, Ritzville 119 with 111 recovered, Lind 21 with 20 recovered, Washtucna 6 with 5 recovered, Hatton 18 with 16 recovered, and Benge 2 with 2 recovered. Out of the 1986 positive cases ages are; under 19: 370, 20-39: 732, 40-54: 565, 60-79: 270, 80+: 49. 980 are male and 1006 are female.

Connie Agenbroad gave an update regarding COVID-19 vaccines. As of 2/24/2021, Othello Community Hospital has given 1193. According to the DOH website regarding vaccines as of February 24, 2021, Adams County has given 3,375 doses, statewide has given 1,411,453, doses delivered to provider is 1,642,695, doses delivered to Long Term Care is 179,010 and percent of doses given is 77.48%. The statewide goal for vaccines given per day is 45,500.

**Articles:** The Board reviewed articles regarding. "Inside Olympia: First cutoff of session – Good news and some disappointment", from WSHA.com, February 17, 2021; "Interstate compact would help nurses get to work", from seattletimes.com, February 8, 2021; "Washington state hospitals learn their supply of N95 masks contain fakes" from nbcnews.com, February 8, 2021; "Washington hospitals unknowingly bought 300,000 counterfeit n95 masks. At least 4 other states bought fakes too", from businessinsider.com, February 9, 2021; "Government investigating massive counterfeit N95 mask scam", from apnews.com, February 10, 2021; "These fake masks looked real, and sold by the millions" nytimes.com, February 11, 2021; "King County Council rebukes preferential COVID-19 vaccinations, calls on state to take action" from seattletimes.com, February 10, 2021; "Vaccine 'line-jumpers' dodge Washington state's eligibility rules" from king5.com, February 10, 2021.

Connie Agenbroad handed out the slides from the Open Public Meeting Act webinar that was held on February 22, 2021.

**Process Feedback:** President McCullough asked for a roll call if any of the Commissioners had any feedback. All stated no.

**Executive Session:** President McCullough announced that the Board will meet in closed Executive Session per: RCW 70.44.062 (1) to review and discuss the granting, denial,

revocation, restriction, or other consideration of the status of the clinical or staff privileges of a physician or other health care provider as that term is defined in RCW 7.70.020. Any final action of the Board of Commissioners shall be taken in open session. A complete legal citation of the above may be found in the agenda to this meeting and is available upon request. The Executive Session is expected to last 1 hour.

**The Executive Session** convened at 5:15 pm. At 6:15, the executive session was extended for 10 minutes.

**Resumption of Open Session:** The open session resumed at 6:25 pm.

**Adjournment:** There being no further business the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

*Bob Carlson*

Bob Carlson, Secretary