



315 North 14<sup>th</sup> Ave  
Othello, WA 99344-1297  
[P] 509.488.2636  
[F] 509.331.2617

[www.othellocommunityhospital.org](http://www.othellocommunityhospital.org)

**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday, October 23, 2014

CONFERENCE ROOM

Light Supper: 5:30 p.m.

FY 2014 Budget Hearing 6:00pm

Board Meeting: Immediately Upon Conclusion of Public Hearing

**FY 2014 Budget Hearing**

1. Call to Order
2. FY 2015 Budget Presentation by Mark Bunch
3. Acceptance of Public Testimony
4. Adjournment

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Medical Staff Report
4. Auxiliary Report
5. Department Report:
6. Conflict of Interest Declarations:
7. Consent Agenda
  - A. Regular Board September 18, 2014 ; Special Board (Board Retreat) September 19, 2014 and September 20, 2014; Finance October 21, 2014; Personnel Committee October 22, 2014; Building and Grounds Committee September 17, 2014; Building & Grounds October 1, 2014; and Building & Grounds Committee October 8, 2014.

- B. Claims and payroll
  - C. Bad debts and charity care.
- 8. Patient Satisfaction Survey
- 9. Financial and Statistical Report
- 10. Old Business:
  - A. AWPHD on-line training Open Government Training
- 11. New Business:
  - A. Approval of Budget Resolution 14-10
  - B. Approval of Hospital Tax Resolution 14-11
  - C. Approval of EMS Tax Resolution 14-12
  - D. Approval of Meeting Adjournment Resolution 14-13
  - E. Approval of Teen Pregnancy Prevention Resolution 14-14
  - F. Approval of Revision to Charity Policy BP18
  - G. Approval of Medical Staff privileges
- 12. Administrative Report
  - Nursing Report
  - Patient Story
  - Strategic Planning
- 13. Articles
- 14. Process Feedback
- 15. Executive Session

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment

**Adams County Public Hospital District No. 3**  
**Board of Commissioners Meeting Minutes**  
October 23, 2014

**Present:** Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

**Others Present:** Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Connie Agenbroad, Melissa Love, Mary McCourtie and Eric Pague (Othello Outlook).

**Call to Order:** President McCullough called the meeting to order at 6:15 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledge they could hear her.

**Comments from Audience:** None

**Auxiliary Report:** None

**Medical Staff Report:** None

**Department Report:** Mary McCourtie gave a report on what the hospital is doing to prepare for Ebola. Staff has attended several web casts presented by WSHA and DOH. Policy and procedures have been developed. Meditech has updated screens for nursing documentation to ensure the flow of information is sent to the physicians.

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the: 1) September 18, 2014 Regular Board; 2) September 19, 2014 and September 20, 2014 Special Board (Board Retreat); 3) October 21, 2014 Finance; 4) October 22, 2014 Personnel Committee; 5) September 12, 2014 Building and Grounds Committee; 6) October 1, 2014, 2014 Building and Grounds Committee; 7) October 8, 2014 Building and Grounds Committee ; 8) Claims and payroll in the amounts of \$1,543,969.92; 9) Bad Debts and Charity care in the amounts of \$163,123.58 and \$71,223.94, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Mindy Gonzalez presented the September 2014 data.

**Financial Report:** For the month ending, August, 2014, OCH incurred an operating gain (including approximately \$45,600 in hospital levy; \$36,300 in EMS levy; and \$54,200 in Meaningful Use monthly revenue ) in the amount of \$598,489 with investment gain of \$34,248 for a total net gain of \$632,738; year-to-date operating gain (including approximately \$410,400 in hospital levy; \$326,700 in EMS levy; and \$487,800 in Meaningful Use year-to-date revenue) was \$844,141 with investment gain of \$324,818 for a year-to-date gain of \$1,168,959.

**Old Business:** Connie told everyone that the AWPHD on-line training Open Government Act was up and ready for commissioners for training. Shirley McCullough and Lynda Bowers will do training at the hospital on Tuesday October 28, 2014 at 4:00 p.m. Larry McCourtie and Terry Thompson will do training at the hospital on Wednesday October 29, 2014 at 10:00 a.m. Bob Carlson will do his from home.

**New Business:**

**Approval of Budget Resolution 14-10:** Bob Carlson made a motion to approve Resolution 14-10, authorizing a FY 2014 Budget with \$17,157,500 in operating expenses; \$1,172,800 capital expenditures, and a 4% average increase in hospital rates. Terry Thompson seconded the motion. The motion passed unanimously.

**Approval of Hospital Tax Resolution 14-11:** Lynda Bowers made a motion to approve Resolution 14-11, authorizing a FY 2015 regular hospital levy in the amount of \$775,000. Larry McCourtie seconded the motion. The motion passed unanimously.

**Approval of EMS Tax Resolution 14-12:** Lynda Bowers made a motion to approve Resolution 14-12, authorizing FY 2015 special EMS levy in the amount of \$500,000. Larry McCourtie seconded the motion. The motion passed unanimously.

**Approval of Meeting Adjournment Resolution 14-13:** Larry McCourtie made a motion to approve Resolution 14-13, adjourning the November 27, 2014, regular Board meeting and rescheduling it to November 20, 2014 at 6:00 p.m. Terry Thompson seconded the motion. The motion passed unanimously.

**Approval of Teen Pregnancy Prevention Resolution 14-14:** Lynda Bowers made a motion to approve Resolution 14-14, authorizing entering into a interlocal agreement with Othello School District No. 147 to provide certain health care services to District residents. Larry McCourtie seconded the motion. The motion passed unanimously.

**Approval of Revision to Charity Policy BP18:** Terry Thompson made a motion to approve the revision to Charity Policy BP 18 to be effective October 24, 2014. Larry McCourtie seconded the motion. The motion passed unanimously.

**Approval of Medical Staff privileges:** Bob Carlson made a motion to approve Medical Staff privileges for Brian D. Petersen, MD, Telemedicine; Becky J. Hwang, MD, Telemedicine; Irene W. Cruite, MD, Telemedicine, Samuel C. Crane, MD, Provisional (CBHA, Family Practice), and Richard Kinder, MD, Provisional (NES, ER Physician). Lynda Bowers seconded the motion. The motion passed unanimously.

**Nursing Report:** Rhonda Golladay reported there was one (1) restriction with no patients diverted during the month of September 2014.

**Patient Story:** Tina reported on how pleased Dr. Elali was with the care his wife received during her delivery of their first child.

**Administrative Report:** Mindy reported on how well the “Women’s Health Workshop” went on October 14, 2014. This was a joint venture with CBHA and OCH. Connie reported she is preparing a dashboard on initiatives that were discussed during the Board Retreat.

**Articles:** The Board reviewed article regarding “Report on Events Related to Ebola Diagnosis ” from Texas Health Resources, October 2, 2014; “Ebola Scare Tests Local Hospital Procedures” from KXDD New Country, October 17 14, 2014; “Quincy Hospital Levy on November Ballot” from Columbia Basin Herald, October 17, 2014.

**Process Feedback:** None

**Executive Session:** President McCullough stated that the Board would meet in closed Executive Session for approximately 30 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

The Executive convened at 7:15 p.m.

**Resumption of Open Session:** The open session resumed at 7:45 p.m.

**Adjournment:** The meeting adjourned at 7:46 p.m.

Bob Carlson, Secretary