

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday April 24, 2014

CONFERENCE ROOM

Light Supper: 5:30 p.m.

Board Meeting: 6:00 p.m.

Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Medical Staff Report
4. Auxiliary Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. March 27, 2014 Regular Board; April 22, 2014 Finance; April 23, 2014 Personnel Committee; April 2, 2014 Buildings and Grounds Committee; April 16, 2014 Building and Grounds Committee.
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
11. New Business
 - A. Radiology HP 3600 Server Update
 - B. Revision Board Policy BP-029/NS-003

C. Open Government and Transparency Training “Open Public Meeting Act and The Public Records Act”

12. Administrative Report

- A. Nursing Report
- B. Patient Story
- C. Receipt of Annual Commissioner Filings
- D. Strategic Planning
- E. Board Commissioner Pictures
- F. Board Commissioner emails
- G. 2014 WSHA CEO and Trustee Patient Safety Summit April 30, 2014
- H. Rural Hospital Conference; June 23-25, 2014 Chelan
- I. WSHA Legislative Summary and Policy Review
- J. Rep. Susan Fagan visit April 28, 2014

13. Articles

14. Process Feedback

15. Executive Session

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment

Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
April 24, 2014

Present: Lynda Bowers, Bob Carlson, Shirley McCullough, Larry McCourtie, and Terry Thompson

Others Present: Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Connie Agenbroad, Jim Lomax, and Glenn Moore.

Call to Order: President McCullough called the meeting to order at 6:00 p.m.

Comments from Audience: None

Medical Staff Report: Mindy presented the 2014 Medical Staff Reappointments recommended by the Medical Staff. Lynda Bowers made a motion to approve the 2014 Medical Staff Reappointments. Terry Thompson seconded the motion. The motion passed unanimously

Auxiliary Report: Mindy gave an update on the Auxiliary Golf Outing. Everything appears to be moving right along. Larry McCourtie stated the Golf Course would be donating a four (4) person golf and lunch package. Each Board Commissioner was encouraged to donate an item for the auction. Departments within the hospital will also be donating items.

Department Report: Board Commissioners toured Patient Room 211.

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the: 1) March 27, 2014 Regular Board; 2) April 22, 2014 Finance Committee; 3) April 23, 2014 Personnel Committee; 4) April 2, 2014 Building and Grounds Committee; 5) April 16, 2014 Buildings and Grounds Committee. 7) Claims and payroll in the amounts of 1,321,509.99; 8) Bad Debts and Charity care in the amounts of \$128,969.44 and \$40,345.89, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented the Press Ganey HCAHPS March 2014 data.

Financial Report: For the month ending, March, 2014, OCH incurred an operating loss (including approximately \$45,600 in hospital levy; \$36,300 in EMS levy; and \$54,200 in Meaningful Use monthly revenue) in the amount of \$168,205 with investment loss of \$55,428 for a total net loss of \$223,633; year-to-date operating loss (including approximately \$136,800 in hospital levy; \$108,900 in EMS levy; and \$162,600 in Meaningful Use year-to-date revenue) was \$156,981 with investment gain of \$5,011 for a year-to-date loss of \$151,970.

Mark Bunch explained our investment loss of \$55,428 was due to having a couple of investments come due with a premium payout attached to them.

Old Business: None

New Business:

Approval of Radiology HP 3600 Server: Lynda Bowers made a motion to approve the purchase of the Radiology HP 3600 Server. Bob Carlson seconded the motion. The motion passed unanimously.

Approval of Revision Board Policy BP-029/NS-003, Organ and Tissue Donation: Bob Carlson made a motion to approve BP-029/NS-003. Terry Thompson seconded the motion. The motion passed unanimously.

Open Government and Transparency Training “Open Public Meeting Act and The Public Records Act: Connie informed the Commissioners of up coming meetings being presented by the Washington State Auditor’s office. Connie believes that WSHA and AWPHD will also have training available. Connie will keep the commissioners updated as soon as more information is received.

Nursing Report: Rhonda Golladay reported there were no restrictions during the month of March 2014.

Patient Story: Commissioner Larry McCourtie commented on excellent care his mother received by the Ambulance crew, ER staff and nursing during her stay. In addition, he commented that his daughter posted to her facebook page that her granddaughter was brought to the ER and what an excellent job the nursing staff did and how thankful she is that we have a hospital. Commissioner Shirley McCullough also commented that she had a friend tell her how thankful we are to have a hospital.

Administrative Report: Connie Agenbroad reminded the Commissioners of their Annual Public Disclosures and Attestation Statements are due and please give Melissa Love a copy or receipt when completed. All Commissioners stated they have given Melissa their receipts. Connie will check with Melissa to ensure she has received them.

On Monday April 14, 2014 and Tuesday April 15, 2014 the Adams County Health Alliance (East Adams Rural Hospital (Ritzville), Othello Community Hospital, Columbia Basin Health Association, Integrated Health Care Services and Adams County Health Department) completed the "Community Health Assessment Survey" and reached their goal of 168 surveys completed. The Alliance is now in the process of calculating the data and will meet on Tuesday May 20, 2014 to start reviewing data. Othello Community Hospital had 15 employees involved.

Mindy reviewed with the commissioners their pictures that will be posted on the hospital's website.

The Microsoft Surface 2 tablets are here and are in the processing of being set up for Board use. Commissioner's emails have been created and Connie and Mindy will be working on a schedule for training for the Commissioners.

Board Commissioners and Connie Agenbroad will attend the 2014 WSHA CEO and Trustee Patient Safety Summit April 30, 2014 in Seattle.

Rural Hospital Conference is June 23-25 in Chelan. Commissioner Terry Thompson will not be able to attend this year. Connie has asked Tina Bernsen and Rhonda Golladay to attend in Terry's place.

Connie Agenbroad reviewed "New bills passed" by the state according to WSHA's legislative summary and policy preview March 2014.

Representative Susan Fagan will be April 28, 2014 at 2:00 p.m. She will be meeting with members from the Othello Port District, Adams County Development Council, Othello Hospital, and Othello City Council. This will be held at the hospital in the lower level conference room.

Articles: The Board reviewed article regarding "Legislative Summary and Policy Preview" from WSHA, March 2014; "Washington get an "F" on price transparency" from Puget Sound Business Journal, March 28, 2014; "No deal' Feds won't block insurance rules that Seattle Children's doesn't like" from Puget Sound Business Journal, April 15, 2014; "QVMC asks Live Nation for more money" from Columbia Basin Herald April 4, 2014; "Quincy hospital decides against levy increase" from Columbia Basin Herald, April 3, 2014; "Medicaid enrollments higher than expected" from The Olympian, April 7, 2014; "How Public Health Advocates are trying to reach nonvaccinators" from NPR, April 8, 2014; and "Emergency department review helps save money, speed care", from Bellingham Herald, April 6, 2014.

Process Feedback: None

Executive Session: President McCullough stated that the Board would meet in closed Executive Session for approximately 45 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

The Executive convened at 7:15 p.m.

Resumption of Open Session: The open session resumed at 7:45 p.m.

Adjournment: The meeting adjourned at 7:46 p.m.

Bob Carlson, Secretary