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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday August 25, 2016

Light Supper: 5:30 p.m.
Board Meeting: 6:00 p.m.

CONFERENCE ROOM

Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report/Guest Presentation
Jody Carona from Health Facilities Planning & Development will give a presentation on Rural Health Care
5. Conflict of Interest Declarations
6. Consent Agenda
 - A. July 28, 2016 Regular Board; August 3, 2016 Board Policy; August 16, 2016 Special Board Meeting; August 23, 2016 Finance; August 24, 2016 Personnel Committee Meetings
 - B. Claims and payroll
 - C. Bad debts and charity care
7. Patient Satisfaction Survey
8. Financial and Statistical Report
9. Old Business
 - A. Update on Ambulance
 - B. Update on pickup
10. New Business
None

- 11. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report

- 12. Articles

- 14. Process Feedback

- 15. Executive Session:

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

- 16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
August 25, 2016**

Present: Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

Others Present: Connie Agenbroad, Mark Bunch, Tina Bernsen, Rhonda Golladay, Mindy Gonzalez, and Mary Garza

Guest: Jody Carona, Health Facilities Planning and Development; Karen Potts, Adams County Health Department; Vicki Guse, Integrated Health Care Services Adams County; Dr. Richard P. Bunch, M.D.; Leo Gaeta, CBHA; Dave Sperl, Community Member; and Ann Sperl, Community member

Call to Order: President McCullough called the meeting to order at 6:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Comments from Audience: None

Auxiliary Report: None

Medical Staff Report: Larry McCourtie made a motion to approve medical staff privileges to Dr. Ryan Goff, Tele-Radiology, at Inland Imaging and Spencer Soffe, Per Diem CRNA. Terry Thompson seconded the motion. The motion passed unanimously.

Department Report/Guest Presentation: Jody Carona, from Health Facilities Planning & Development gave a presentation on Rural Health Care Delivery: A Board and Community Discussion.

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) July 28, 2016 Regular Board; August 3, 2016 Board Policy; August 16, 2016 Special Board Meeting; August 23, 2016 Finance; and August 24, 2016 Personnel Committee Minutes. 2) Claims and payroll in the amounts of \$1,655,800.76; 3) Bad Debts and Charity care in the amounts of \$141,836.48 and \$121,794.54 respectively. Lynda Bowers seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented patient satisfaction surveys for ER services and Inpatient services.

Financial Report: For the month ending, July, 2016, OCH incurred an operating loss (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy) in the amount of \$247,407 with investment gain of \$33,368 for a total net loss of \$214,039; year-to-date operating loss (including approximately \$354,011 in hospital levy; \$278,355 in EMS levy;) was \$515,824 with investment gain of \$223,246 for a year-to-date loss of \$292,577.

Old Business: We are still waiting for the new ambulance with an estimated date of delivery of 30 to 90 days. New radios have been ordered.

Mark Bunch and Ron Estell picked up the new pickup on Wednesday August 24, 2016. The maintenance department is very happy and excited.

New Business: Larry McCourtie made a motion to approve Resolution 16-02 Surplus Property. Terry Thompson seconded the motion. The motion passed unanimously.

Nursing Report: Rhonda reported there were two (2) admission restrictions with zero (0) diversions for July.

Patient Story: Connie reported about the nursing staff personally receiving a bouquet of flowers and a hand written note from a new mother and her family thanking them for the exceptional care and positive experience the patient had delivering her newborn.

CEO Report: OCH will be having a booth out at the fair again this year. Connie encouraged the Commissioners to sign up to sit at the booth during the fair. We had such good comments last year from the community about the hospital having a booth.

On Sunday, September 11, 2016, the Pilgrim Lutheran Church will be hosting a special blessing ceremony for all first responders in our community (Police Department, Fire Department, and EMT). They have invited OCH EMT's to attend along with the ambulances.

On Thursday, October 20, 2016, the Adams County Fire District will be having an open house/safety fair and again have asked us to partnership with them on this. EMT's and the ambulances will be participating.

Connie reviewed a couple of items from WSHA weekly report of August 18, 2016, 1) Cassie Sauer has been chosen by the WSHA Board to replace Scott Bond, CEO who is retiring January 1, 2017. In addition, recent member news about Othello Community Hospital celebrating World Breastfeeding Week by providing 11 swaddle blankets with a personal note on the importance of breastfeeding to nursing mothers. Included in the article was a picture of new mother Jennifer Garza and her baby girl with Lactation Consultant Tina Bernsen. Jennifer Garza was the first swaddle blanket recipient.

On Tuesday, August 23, 2016, Connie received a phone call from the DOH about Othello Community Hospital being placed on a national and state honor roll for immunization of newborns for Hepatitis B. According to the website, Othello Community Hospital is the only hospital listed for Washington State.

The September board meeting will include FY 2017 Draft Budget and the Capital Equipment meeting with the Finance Committee is scheduled for Tuesday, September 13, 2016. October board meeting will include the Public Budget Hearing.

On Friday, August 19, 2016, Dr. Thien from CBHA toured the hospital with a dentist that does surgery that CBHA is in the process of interviewing.

On Wednesday August 17, 2016, twelve department managers visited Whitman Hospital (Colfax) for an onsite live review of Meditech 6.1. We will be meeting and discussing pros and cons of Meditech Magic verses Meditech 6.1.

Articles: The Board reviewed articles regarding. "Weekly Report" from WSHA, August 18, 2016; "Grant County confirms Zika case" from yakimaherald.com, August 18, 2016; "Senate Murray visits Evergreen Health to talk about job training" from bellevuereporter.com, August 17, 2016; "More and more doctors want to make marijuana legal" from bellinghamherald.com, August 18, 2016; "Obama's health secretary wants to make patients healthier by transforming how doctors and hospitals get paid" from Los Angeles Times, August 5, 2016.

Process Feedback: None

Executive Session: Executive Session: President McCullough stated that the Board would meet in closed Executive Session for approximately 20 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

The Executive Session convened at 8:00 p.m.

Resumption of Open Session: The open session resumed at 8:20 p.m.

Adjournment: The meeting adjourned at 8:20 p.m.

Bob Carlson

Bob Carlson, Secretary