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**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Tuesday, December 22, 2016

Light Supper: 5:30 p.m.

Board Meeting: 6:00 p.m.

CONFERENCE ROOM

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. November 17, 2016 Regular Board; December 20, 2016 Finance; December 21, 2016 Personnel Committee meeting minutes.
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
  - A. Discussion of possible time change for Regular Board Meetings 2017
11. New Business:
  - A. Approval of Nominating Committee recommendations for 2017 Board Officers
  - B. Approval of Department of Revenue Ordinance Hospital FY 2017
  - C. Approval of Department of Revenue Ordinance EMS FY 2017
  - D. Approval of Surplus Property
  - E. CEO Contract

12. Administrative Report
  - Nursing Report
  - Patient Story
  - CEO Report

13. Articles

14. Process Feedback

15. Executive Session:

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment



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**Adams County Public Hospital District No. 3  
Board of Commissioners Meeting Minutes  
December 22, 2016**

**Present:** Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

**Others Present:** Connie Agenbroad, Mark Bunch, Rhonda Golladay, Tina Bernsen, Mindy Gonzalez, and Mary Garza

**Call to Order:** President McCullough called the meeting to order at 6:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Comments from Audience:** None

**Auxiliary Report:** None

**Medical Staff Report:** At the recommendation from PI Committee and Medical Staff Bob Carlson made a motion to approve medical staff privileges for Integra Imagine/Teleradiology: Dr. David Bauer, Dr. Adam Benson, Dr. Joel Brake, Dr. Anthony D'Amico, Dr. Richard Dahlen, Dr. Kyle Dale, Dr. Wayne Davis, Dr. Sarsfield Dougherty, Dr. Paul Eikens, Dr. Mark Elliot, Dr. Tim McCue, Dr. Michael Stewart, Dr. Bruce Turlington, and Dr. Roy (Chip) Zimmer III; Providence Health & Services Telestroke Neurology: Dr. Robert Lada, Dr. Minal Bhanushali, and Dr. Ravis S Menon; NES ER Service: Dr. Michael Minckler; CBHA: Dr. Gabriel W Barrio. Lynda Bowers seconded the motion. The motion passed unanimously.

**Department Report/Guest Presentation:** None

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) November 17, 2016 Regular Board; December 20, 2016 Finance; and December 21, 2016 Personnel Committee Minutes. 2) Claims and payroll in the amounts of \$1,274,695.71; 3) Bad Debts and Charity care in the amounts of \$187,229.92 and \$57,233.51 respectively. Terry Thompson seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Mindy Gonzalez presented patient satisfaction surveys for Inpatient, Outpatient, and ER services

**Financial Report:** For the month ending, November, 2016, OCH incurred an operating loss (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy) in the amount of \$294,936 with investment gain of \$33,230 for a total net loss of \$261,707; year-to-date operating loss (including approximately \$556,303 in hospital levy; \$437,415 in EMS levy;) was \$1,282,267 with investment gain of \$356,496 for a year-to-date loss of \$925,771

Mark Bunch reviewed the 2016 budget stating that OCH is approximately \$630,000 under budget.

**Old Business:** Terry Thompson made a motion to change the start time of the Commissioner's Regular Monthly meetings, which are held on the fourth Thursday of each month to 4:00 p.m. effective February 23, 2017. Larry McCourtie seconded the motion. The motion passed unanimously.

**New Business: Approval of Nominating Committee recommendations for 2016 Board Officers Resolution 16-08:** Bob Carlson made a motion to elect Larry McCourtie, President, Terry Thompson, Vice President, and Bob Carlson, Secretary. Lynda Bowers seconded the motion. The motion passed unanimously.

**Approval of Department of Revenue Ordinance Hospital FY 2017 Resolution 16-09:** Lynda Bowers made a motion to approve Resolution 16-09 Department of Revenue Ordinance Hospital FY 2017. Larry McCourtie seconded the motion. The motion passed unanimously.

**Approval of Department of Revenue Ordinance EMS FY 2017 Resolution 16-10:** Lynda Bowers made a motion to approve Resolution 16-10 Department of Revenue Ordinance EMS FY 2017. Bob Carlson seconded the motion. The motion passed unanimously.

**Approval of Surplus Property Resolution 16-11:** Bob Carlson made a motion to approve Resolution 16-11 Surplus Property. Terry Thompson seconded the motion. The motion passed unanimously.

**CEO Contract:** President McCullough deferred discussion to executive session per RCW: 42.30.110(g) to review and discuss the performance of a public employee.

**Nursing Report:** Rhonda Golladay reported there were zero (0) admission restrictions for November.

**Patient Story:** Connie reviewed thank you cards received from patients and family members regarding their care. Connie commented on the excellent care she personally received during her stay at the hospital.

**CEO Report:** Connie will be having micro back surgery on Friday January 6, 2017 and on medical leave for approximately 10 days.

On January 10, 2017 at noon, there will be a special board meeting as WSHA will present a web conference entitled "2017 Legislative Session".

Connie stated that as of December 21, 2016 there have been 39 babies delivered at the hospital for the month of December

On December 22, 2016, a community joint legislative meeting with Senator Mark Schoesler and Representative Joe Schmick was held. Approximately 35 people attended the meeting. The main topic discussed was Mental Health concerns in the rural areas.

The Department of Health Survey Team was here for 3 days on December 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> and the State Fire Marshall was here on Monday December 19<sup>th</sup>. They will be sending us a written report within 10 days and then we have 10 days from the time we receive the report to send in our plan of correction.

**Articles:** The Board reviewed articles regarding. "Obama signs 21<sup>st</sup> Century Cures Act into law", from UPI.com, December 13, 2016; "U.S. life expectancy declines for the first time since 1993" from The Spokesman-Review, December 12, 2016; "More working-poor families cover their children through Medicaid and CHIP" from tri-cityherald.com, December 5, 2016; "Washington state's health leaders ponder future in Trump administration" from yakimaherald.com, November 30, 2016;

**Process Feedback:** None

**Executive Session: Executive Session:** President McCullough stated that the Board would meet in closed Executive Session per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

The Executive Session convened at 6:55 p.m. The Executive Session was extended for additional 5 minutes.

**Resumption of Open Session:** The open session resumed at 7:30 p.m.

**Approval of CEO Contract:** Larry McCourtie made a motion to renew the CEO contract with Connie Agenbroad for one year extending the expiration of the agreement to January 1, 2018 to include a 1% salary increase. Terry Thompson seconded the motion. The motion passed unanimously.

**Adjournment:** The meeting adjourned at 7:35 p.m.

A handwritten signature in cursive script that reads "Bob Carlson".

Bob Carlson, Secretary