



315 North 14th Ave
Othello, WA 99344-1297
[P] 509.488.2636
[F] 509.331.2617

www.othellocommunityhospital.org

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday May 31, 2018
Board Meeting: 4:00 p.m.
Light Dinner to follow
CONFERENCE ROOM
Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. April 26, 2018 Regular Board; May 29, 2018 Finance; May 30, 2018 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business:
 - A. Approval of Malpractice Renewal Insurance 18-06
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report
13. Articles

14. Process Feedback

15. Executive Session: The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 1 hour.

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
May 31, 2018**

Present: Larry McCourtie, Shirley McCullough, Lynda Bowers, Bob Carlson

Others Present: Connie Agenbroad, Mark Bunch, Mary Garza, Rhonda Golladay, Tina Bernsen, Karen Palmer, Roger Roylance, Scott Lind, and Stephani Lind

Call to Order: President McCourtie called the meeting to order at 4:00 p.m. President McCourtie announced that the meeting is being recorded. President McCourtie asked if everyone could hear him. All present acknowledged they could hear him.

Comments from Audience: None

Auxiliary Report: Mary Garza gave an update on the Auxiliary. The Auxiliary golf outing is set for Saturday June 23, 2018 at the Othello Golf Course. To date there are six (6) teams signed up for golf and \$8,400.00 in sponsorship. The next meeting will be June 5, 2018.

Medical Staff Report: PI/Executive Medical Staff recommends board approval for the following: CBHA appointment: Family/OB for Matthew Stantspainer, D.O.; Telestroke appointment: Ruth Thomson, D.O., Amit Kansara, M.D.; and Teleradiology Integra Imaging: Casey Schmitz, M.D. Bob Carlson made a motion to approve Medical Staff appointments. Lynda Bowers seconded the motion. The motion passed unanimously.

Department Report: Roger Roylance, Scott Lind, and Stephani Lind presented a demonstration and education on "Handle with Care" regarding how to deescalate combative or verbal abusive patients and visitors and to help train and protect the staff. This demonstration/education will be presented to all hospital staff. Roger, Scott and Stephani will be working with department managers to set up mandatory training schedules for all staff.

Conflict of Interest Declarations: None

Approval Consent Agenda: Before the consent agenda was approved Mark Bunch informed the Commissioners that there was an error on the April 2018 claims and payroll voucher numbers which should be 094420 not 094220. Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) April 26, 2018 Regular Board; May 29, 2018 Finance; and May 30, 2018 Personnel Committee Minutes. 2) Claims, payroll, payroll taxes, and Auxiliary in the amount of \$1,979,824.67. 3) Bad Debts and Charity care in the amounts of \$88,589.11 and \$82,921.84 respectively. Shirley McCullough seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented on March and April outpatient and inpatient satisfaction reports

Financial Report: For the month ending, April, 2018, OCH incurred an operating loss (including approximately \$36,180 in disproportionate share; \$72,791 in hospital levy; and \$46,250 in EMS levy) in the amount of \$441,047 with investment gain of \$21,949 for a total net loss of \$419,098; year-to-date operating loss (including approximately \$144,721 in disproportionate share; \$291,166 in hospital levy; and \$185,000 in EMS levy;) was \$1,241,866 with investment gain of \$92,735 for a year-to-date loss of \$1,149,131.

Old Business: Sleep clinic is still in process.

New Business: Approval of Malpractice Renewal Resolution 18-06: Shirley McCullough made a motion to approve Resolution 18-06, expending \$116,177.00 as follows: renewing \$44,711.00 for Professional/General Liability and EBL coverage; \$3,984.00 for Directors and Officers coverage; \$10,404.00 Employment Practices Liability; \$19,640.00 Excess Liability Coverage; \$25,144.00 for Cyber and Regulatory Liability; \$25,144.00 for broker services through Parker Smith & Feek; and \$1,594.00 Fiduciary Liability. Bob Carlson seconded the motion. The motion passed unanimously.

Nursing Report: Rhonda Golladay reported that there was two (2) admission restrictions with zero (0) diversions for April.

Patient Story: Rhonda Golladay reported on a letter received from Sacred Heart regarding excellent care and the great turn around time. A patient presented with chest pain in the middle of the night and diagnosed with an MI. An EKG was done in 6 minutes, transfer was activated in 8 minutes, transferred by helicopter in 56 minutes, and from the ER door to the balloon being inserted at Sacred Heart was 147 minutes and the goal is 160 minutes. The patient was discharged from Sacred Heart the next day in excellent condition. Connie Agenbroad commented about a community member telling her how pleased and thankful they were that Othello has such an excellent ER.

CEO Report: Connie Agenbroad reviewed the agenda for the Rural Hospital Conference in Chelan.

Karen Palmer discussed a grant the hospital has applied for thru Multiplan Rural Health Outreach grant for \$7,500 to be used towards the Sleep study program. The hospital should know by July 15, 2018 if the grant was awarded.

Tina Bernsen and Karen Palmer are working on a Coverys grant for \$10,000 for a stimulation presentation probably on OB.

The hospital has received a grant from the DOH FLEX program for \$2,000 for two OB nurses for education training.

The hospital is working on getting the Life Flight app on the charge nurse phone and is working on getting the app on desktops.

The Commissioners reviewed thank you's from 2nd graders for their tours that the hospital did in May.

Articles: The Board reviewed articles regarding. "State, federal lawsuits filed against hospital", from southwhidbeyrecord.com, May 12, 2018; "New protocol for stroke patients at MultiCare Deaconess aimed to get treatment administered faster", from kxly.com, May 15, 2018; "Midwife birthing now available at CVH", from northcountyoutlook.com, May 16, 2018; "Jefferson Healthcare given \$1 million to provide low-income dental care " from peninsuladailynews.com, May 20, 2018; "PulsePoint safety app lunches in Tri-Cities" from keprtv.com May 21, 2018; "UW cannabis research moves forward despite federal threats" from komonews.com, May 21, 2018; and "Life Flights Network launches new app for hospitals and emergency" from nbcrightnow.com. May 22, 2018.

Process Feedback: None

Executive Session: The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last one (1) hour.

The Executive Session convened at 5:13 p.m. At 6:13 p.m., the executive session was extended for additional 10 minutes.

Resumption of Open Session: The open session resumed at 6:23 p.m.

It was the consensus of the Commissioners to extend the closing date for Board applicants to June 27, 2018.

Adjournment: The meeting adjourned at 6:24 p.m.

Respectfully submitted,



Bob Carlson, Secretary