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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday August 23, 2018
Board Meeting: 4:00 p.m.
Light Dinner to follow
CONFERENCE ROOM
Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. July 26, 2018 Regular Board; August 9, 2018 Board Policy; August 21, 2018 Finance; August 22, 2018 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business:
 - A. Approval of Meeting Adjournment/Reschedule Resolution 18-08
 - B. Approval of Board Policy BP-005 Insurance Benefits
 - C. Approval of Board Policy BP-008 Travel Policy
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report

13. Articles

14. Process Feedback

15. Executive Session: None

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
August 23, 2018**

Present: Larry McCourtie, Shirley McCullough, Bob Carlson, Lynda Bowers, and Gayle Bohannan

Others Present: Connie Agenbroad, Mark Bunch, Mary Garza, Mindy Gonzalez, Karen Palmer, Rhonda Golladay, Tina Bernsen, and Jim Lomax

Call to Order: President McCourtie called the meeting to order at 4:00 p.m. President McCourtie announced that the meeting is being recorded. President McCourtie asked if everyone could hear him. All present acknowledged they could hear him.

Comments from Audience: None

Medical Staff Report: Medical Staff recommends Board approval for the following: Teleradiology Integra Imaging: Dwane Brittain, MD; John Gowdy, DO; Amit Habbu, MD; Pushpender Bupta, MD; Edward Luliano, MD; Isaac Reeve, MD; Howard Sill, MD; Leslie Russel, MD; Pathology: Dawn Heagley, MD. Bob Carlson made a motion to approve Medical Staff appointments. Lynda Bowers seconded the motion. The motion passed unanimously.

Department Report: None

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) July 28, 2018 Regular Board; August 9, 2018 Board Policy; August 21, 2018 Finance; and August 22, 2018 Personnel Committee Minutes. 2) Claims, payroll, payroll taxes, and Auxiliary in the amount of \$1,426,461.71. 3) Bad Debts and Charity care in the amounts of \$140,764.31 and \$60,617.97 respectively. Shirley McCullough seconded the motion. The motion passed unanimously.

Patient Satisfaction: Deferred

Financial Report: Mark Bunch discussed that the Draft Budget FY 2019 will be presented at the October 4, 2018 (September meeting) and Capital Equipment Committee will meet on September 18, 2018. The budget hearing date is set for October 25, 2018.

For the month ending, July, 2018, OCH incurred an operating loss (including approximately \$36,180 in disproportionate share; \$72,791 in hospital levy; and \$46,250 in EMS levy) in the amount of \$234,088 with investment gain of \$22,787 for a total net

loss of \$211,302; year-to-date operating loss (including approximately \$253,262 in disproportionate share; \$509,541 in hospital levy; and \$323,750 in EMS levy;) was \$1,875,335 with investment gain of \$160,228 for a year-to-date loss of \$1,712,107.

Mark Bunch explained what deductions from revenue were.

Bob Carlson asked when we would be able to get a report on the AR days. Mark Bunch will work with Engage to work on getting a report. Bob Carlson asked where the long-term patient that the hospital had a month ago appears on the monthly statistics. Mark Bunch and Connie Agenbroad stated patient length of stay shows in the monthly patient days.

Old Business: None

New Business: Approval of Meeting Adjournment/Reschedule Resolution 18-08:

Lynda Bowers made a motion to approve Resolution 18-08, adjourning the September 24, 2018, regular Board meeting and rescheduling it to October 4, 2017 at 4:00 p.m. Shirley McCullough seconded the motion. The motion passed unanimously.

Approval of Board Policy BP-005 Insurance Benefits: Bob Carlson made a motion to approve Board Policy BP-005 Insurance Benefits. Lynda Bowers seconded the motion. The motion passed unanimously.

Approval of Board Policy BP-008 Travel Policy: Shirley McCullough made a motion to approve Board Policy BP-008 Travel Policy. Bob Carlson seconded the motion. The motion passed unanimously.

Nursing Report: Rhonda Golladay reported that there was seven (7) admission restriction with zero (0) diversions for July.

Patient Story: Tina Bernsen and Rhonda Golladay discussed what the hospital was doing concerning the Opioid Crisis.

CEO Report: Connie Agenbroad reminded the Commissioners of the hospital yearly lab that is offered to all employees and Commissioners.

Connie Agenbroad reviewed dates to remember:

The September Regular meeting has been changed to October 4, 2018. Finance meeting will be Tuesday October 2, 2018 and Personnel Wednesday October 3, 2018. October 25, 2018 will be the regular board meeting with Finance on Tuesday October 23, 2018 and Personnel Wednesday October 24, 2018.

There is a Board Policy meeting on September 5, 2018 at 9:00 am. Capital equipment meeting is Tuesday September 18, 2018 in which Bob Carlson and Larry McCourtie will attend. A time has not been set but Mary Garza will contact everyone with the time.

WSHA Annual Meeting in Seattle is scheduled for Thursday October 11, 2018 thru Friday October 12, 2018. We will need to drive over on Wednesday October 10, 2018.

Connie asked for clarification on who will be attending in order to get hotel rooms and registration completed. Bob Carlson, Shirley McCullough, Lynda Bowers, Gayle Bohannan and Connie Agenbroad will be attending. Larry McCourtie will not attending.

Connie Agenbroad informed the Commissioners that one of the chillers has compressor leak and needs to be fixed at about \$6000.00.

National Breast Feeding Week was August 1, 2018 to August 7, 2018. During that time several of our nurses (Joan, Jenny, Jody, Rebecca, Courtney, and Ermila) gave out nine (9) swaddles and a personnel note.

Connie Agenbroad informed the Commissioners that there would be new Medicare cards sent out to Medicare patients. The new cards will not use social security numbers. It appears that for Washington State the new cards will be mailed out after August 2018. The hospital will have information for anyone who has not received their new cards.

Auxiliary Report: Mary McCourtie Auxiliary President presented the Board of Commissioners at check for \$26,000.00 to be used to help purchase an ultrasound probe for the hospital. This is the largest amount that the Auxiliary as given to the hospital. The Commissioners thanked the Auxiliary for all that they do for the hospital. Auxiliary members present: Mary McCourtie, Janelle Jones, Lynette Caruthers, Janet McCombs, Nancy Briggs, and Melissa Love.

Bob Carlson presented information concerning Washington State Hospital Association PAC and encouraged all Commissioners to donate.

Larry McCourtie thanked the Auxiliary for the all their hard work and that this year's golfing fundraiser was the largest they have ever done.

Articles: The Board reviewed articles regarding. "Sniffles? Cancer? Under Medicare plans, payments for office visits would be the same", from seattletimes.com, July 22, 2018; "Contract negotiations continue with Confluence Health", from columbian.com, July 21, 2018; "HCA chooses Capital Medical Center and Virginia Mason as Centers of Excellence for spinal fusions", from hca.wa.gov, July 23, 2018.

Process Feedback: None

Executive Session: None

Adjournment: The meeting adjourned at 4:55 p.m.

Respectfully submitted,



Bob Carlson, Secretary