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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday July 25, 2019
Board Meeting: 4:00 p.m.
Light Dinner to follow
CONFERENCE ROOM
Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. June 27, 2019 Regular Board; July 24, 2019 Finance; July 24, 2019 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business:
 - A. COLA Consideration
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report
13. Articles

14. Process Feedback

15. Executive Session: The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session.

The Executive Session is expected to last 20 minutes.

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
July 25, 2019**

Present: Shirley McCullough, Bob Carlson, Lynda Bowers, Gayle Bohannan and Sue Long-Hosek

Others Present: Connie Agenbroad, Mark Bunch, Mary Garza, Mindy Gonzalez, Tina Bernsen, and Rhonda Golladay

Call to Order: President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Comments from Audience: None

Auxiliary Report: Mary Garza gave a brief report on the Auxiliary. The Auxiliary met on July 16, 2019 and reviewed the golf outing. The event made a gross total of \$32,000.00. The group decided to donate \$26,000.00 to the Respiratory Department to help pay for the new ventilators. The Auxiliary committee will attend the August 22, 2019 Board Meeting to present their donation and join the Commissioners for dinner. The Auxiliary Committee will not meet again until January 2020.

Medical Staff Report: PI/Executive Medical Staff recommends Board approval for the following: Inland Imaging Diagnosis Radiology: Jace Hilton, DO; Dhillon, Gurpreet, MD; Oskania Prychyna, MD; and Neurology Telestroke: Pawani Sachar, MD. Lynda Bowers made a motion to approve these Medical Staff appointments. Sue Long-Hosek seconded the motion. The motion passed unanimously.

Department Report: None

Conflict of Interest Declarations: Commissioner Bob Carlson stated he would be abstaining from voting regarding the COLA consideration.

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) July 25, 2019 Regular Board; July 30, 2019 Board Policy; August 20, 2019 Finance; and August 22, 2019 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,282,781.31. 3) Bad Debts and Charity care in the amounts of \$28,794.29 and \$38,013.93 respectively. Lynda Bowers seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented patient satisfaction surveys for April, May and June 2019.

Financial Report: For the month ending, June, 2019, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$55,588 in hospital levy; and \$44,471 in EMS levy) in the amount of \$508,684 with investment gain of \$23,436 for a total net loss of \$484,949; year-to-date operating loss (including approximately \$282,351 in disproportionate share; \$333,533 in hospital levy; and \$266,826 in EMS levy;) was \$1,111,114 with investment gain of \$141,872 for a year-to-date loss of \$969,242.

Old Business: None

New Business: COLA Consideration: At the recommendation of the Finance and Personnel Committee approval is requested for the following: 0.5% COLA for all departments effective the first pay period of August 2019 which will be 8/12/19. Extend the Mammography Tech pay scale out to 26 years effective the first pay period of August 2019 which will be 8/12/19. Increase RN Wage Scale by 5% to include 0.5% COLA (5.5%) effective the first pay period ending of August which will be 8/12/19. In increasing the RN Wage Scale this will help keep the hospital at a competitive wage with surrounding hospitals for RNs. Prior to January 1, 2020 Administration will review all department pay scales regarding the effect there might be due to the increase of the minimum wage to \$13.50. Lynda Bowers made a motion to approve COLA increases, Mammography Tech pay scale and increase to RN Wage Scale. Gayle Bohannon seconded the motion. The motion passed with four votes in favor and on abstention by Bob Carlson.

Nursing Report: Rhonda Golladay reported that there was one (1) admission restrictions less than six (6) hours and zero (0) diversion reported for June 2019.

Patient Story: Tina Bernsen discussed that August 1st thru August 7th is World Breast Feeding week and the nursing staff will be giving out swaddles with instructions on how to use the swaddles in different ways and the delivering nurse will write a personal note to the mothers.

CEO Report: Connie Agenbroad reviewed with the Commissioners their WSHA Governance Education credits.

Connie Agenbroad reviewed the Annual WSHA meeting that will be held in October. Mary Garza will register all Commissioners and reserve hotel rooms.

On September 28, 2019, CBHA will be having their Color Run for a Cause and the hospital will be a sponsor for this run. The purpose for the run is to raise awareness of childhood conditions and involving the community.

Building and Grounds Committee will meet Wednesday August 14, 2019 at 10:00 am. Commissioners Bob Carlson and Sue Long-Hosek are on the committee and are available to attend.

Articles: Each Commissioner received slides from the June 2019 Rural Hospital Conference in Chelan.

Process Feedback: President McCullough inquired as to whether Commissioners have comments or questions regarding any of the preceding business items or any other item not discussed.

Executive Session: The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; The Executive Session is expected to last 20 minutes.

The Executive Session convened at 4:43 p.m.

Resumption of Open Session: The open session resumed at 5:03 p.m.

Adjournment: The meeting adjourned at 5.03 p.m.

Respectfully submitted,



Bob Carlson, Secretary