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**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday, October 24, 2019  
FY 2020 Budget Hearing 4:00 pm  
Board Meeting: Immediately Upon Conclusion of Public Hearing

**FY 2020 Budget Hearing**

1. Call to Order
2. FY 2020 Budget Presentation by Mark Bunch
3. Acceptance of Public Testimony
4. Adjournment

**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday October 24, 2019  
Board Meeting: 4:00 p.m.  
Light Dinner to follow  
CONFERENCE ROOM  
**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda

- A. September 26, 2019 Regular Board; October 15, 2019 Board Policy; October 22, 2019 Finance; October 23, 2019 Personnel Committee meeting minutes
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report and Draft Budget
10. Old Business:
11. New Business:
- A. Approval of Budget Resolution 19-07
  - B. Approval of Hospital Tax Resolution 19-08
  - C. Approval of EMS Tax Resolution 19-09
  - D. Approval of Meeting Adjournment/Reschedule November 28, 2019 Resolution 19-10
  - E. Approval of Meeting Adjournment/Reschedule December 26, 2019 Resolution 19-11
  - F. Approval to renew Employee Medical, Dental, and Vision Insurance
12. Administrative Report
- Nursing Report
  - Patient Story
  - CEO Report
13. Articles
14. Process Feedback
15. Executive Session: The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session;
- The Executive Session is expected to last 30 minutes.
16. Adjournment



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**Adams County Public Hospital District No. 3  
Board of Commissioners Meeting Minutes  
October 24, 2019**

**Present:** Shirley McCullough, Bob Carlson, Gayle Bohannan, Lynda Bowers, and Sue Long-Hosek

**Others Present:** Connie Agenbroad, Mark Bunch, Mindy Gonzalez, Rhonda Golladay, Bernis Ramos, and Roger Roylance

**Call to Order:** President McCullough called the meeting to order at 4:15 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Comments from Audience:** None

**Medical Staff Report:** PI/Executive Medical Staff recommends Board approval for the following: Confluence Health: Whitney Reid, DO; Inland Imaging Diagnosis Radiology: Charles Alder, MD and Stephanie Simonson, MD; and Telestroke: Sergey Akopov, MD, Christopher Fanale, MD, Nicholas Okon MD, Jeffrey Wagner MD, and Michael Wynn, DO. Lynda Bowers made a motion to approve these Medical Staff appointments. Sue Long-Hosek seconded the motion. The motion passed unanimously.

**Department Report:** None

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) September 26, 2019 Regular Board; October 15, 2019 Board Policy; October 22, 2019 Finance; and October 23, 2019 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,265,497.72. 3) Bad Debts and Charity care in the amounts of \$70,193.84 and \$46,280.99 respectively. Sue Long-Hosek seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** None

**Financial Report:** For the month ending, September, 2019, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$55,588 in hospital levy; and \$44,471 in EMS levy) in the amount of \$635,304 with investment gain of \$18,923 for a total net loss of \$616,381; year-to-date operating loss (including approximately \$423,527 in disproportionate share; \$500,300 in hospital levy; and \$400,239 in EMS levy;) was \$2,033,581 with investment gain of \$203,476 for a year-to-date net loss of \$1,830,104.

**Old Business:** None

**New Business: Approval of Budget Resolution 19-07:** Bob Carlson made a motion to approve Resolution 19-07, authorizing a FY 2020 Budget with \$19,961,850 in operating expenses, \$244,450 in capital expenditures, and a 5% average increase in hospital rates. Lynda Bowers seconded the motion. The motion passed unanimously.

**Approval of Hospital Tax Resolution 19-08:** Lynda Bowers made a motion to approve Resolution 19-08, authorizing FY 2020 regular hospital levy in the amount of \$912,500. Sue Long-Hosek seconded the motion. The motion passed unanimously.

**Approval of EMS Tax Resolution 19-09:** Lynda Bowers made a motion to approve Resolution 19-09 authorizing FY 2020 special EMS levy in the amount of 600,000. Bob Carlson seconded the motion. The motion passed unanimously.

**Approval of Meeting adjournment/Reschedule Resolution 19-10:** Sue Long-Hosek made a motion to approve Resolution 19-10, adjourning the November 28, 2019 regular Board meeting and rescheduling it to December 5, 2019 at 4:00 p.m. Gayle Bohannan seconded the motion. The motion passed unanimously.

**Approval of Meeting adjournment/Reschedule Resolution 19-11:** Gayle Bohannan made a motion to approve Resolution 19-11, adjourning the December 26, 2019 regular Board meeting and rescheduling it to December 30, 2019 at 4:00 p.m. Lynda Bowers seconded the motion. The motion passed unanimously.

**Approval to renew Employee Medical, Dental, and Vision Insurance:** Gayle Bohannan made a motion to approve renewal of Employee Medical, Dental, and Vision Insurance. Lynda Bowers seconded the motion. The motion passed unanimously.

**Nursing Report:** Rhonda Golladay reported that there was one (1) admission restriction(s) and zero (0) diversion(s) reported for September 2019.

**Patient Story:** Rhonda Golladay discussed a thank you that was sent out to the staff by a Charge Nurse on what an excellent job the hospital staff did during an emergency.

**CEO Report:** Mindy Gonzalez informed the Commissioners that the employee benefit fair is set for Wednesday November 6, 2019 from 12:00 pm to 4:00 pm.

Connie Agenbroad announced that all the Board Commissioners have reached all the credits needed to become Board Certified by WSHA. Connie Agenbroad thanked the Commissioners for all their hard work and dedication in becoming Board Certified. Connie Agenbroad serves on the WSHA Hospital Governance Committee Board and she is very proud that the Commissioners have stepped up and supported the effort of becoming Board certified.

Connie Agenbroad informed the Commissioners that the State Auditors will be here Monday October 28, 2019 to start their Accountability and Compliance with laws and regulations audit.

Connie Agenbroad informed the Commissioners that the hospital has expanded the nights that sleep studies will be done from Monday through Wednesday to Monday through

Friday. There have been several requests from patients wanting to do the studies on Friday or Thursday nights.

Connie Agenbroad discussed revamping the Hospital PI/Quality and Safety plan. After discussion, the Commissioners approved the Hospital PI/Quality and Safety plan.

Connie Agenbroad informed the Commissioners that Mike Richards and Scott Lind will be attending the WSHA Cyber Security meeting on Monday October 28, 2019 in Seattle, WA.

Mindy Gonzalez discussed how well the "High School Career Day" went and presented some pictures and a video of an interview that April Williamson, RN did. Mindy stated that they are estimating that about 1200 students attended this year.

**Articles:** The Board received slides from the WSHA Annual Conference.

**Process Feedback:** None

**Executive Session:** The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; The Executive Session is expected to last 30 minutes.

**The Executive Session** convened at 5:30 p.m.

**Resumption of Open Session:** The open session resumed at 6:00 p.m.

**Adjournment:** The meeting adjourned at 6:00 p.m.

Respectfully submitted,



Bob Carlson, Secretary