



315 North 14<sup>th</sup> Ave  
Othello, WA 99344-1297  
[P] 509.488.2636  
[F] 509.331.2617

[www.othellocommunityhospital.org](http://www.othellocommunityhospital.org)

**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday December 5, 2019  
(November Regular Board Meeting)  
Board Meeting: 4:00 p.m.  
Light Dinner to follow  
CONFERENCE ROOM  
**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. October 24, 2019 Budget Hearing, October 24, 2019 Regular Board; November 19, 2019 Board Policy; December 3, 2019 (November) Finance; December 4, 2019 (November) Personnel Committee meeting minutes
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business:
  - A. Appointment of Nominating Committee for Board Officer for 2020

12. Administrative Report  
Nursing Report  
Patient Story  
CEO Report  
Sleep Clinic Dedication

13. Articles

14. Process Feedback

15. Executive Session: None

16. Adjournment



315 North 14<sup>th</sup> Ave  
Othello, WA 99344-1297  
[P] 509.488.2636  
[F] 509.331.2617

[www.othellocommunityhospital.org](http://www.othellocommunityhospital.org)

**Adams County Public Hospital District No. 3**  
**Board of Commissioners Meeting Minutes**  
December 5, 2019  
November Board Meeting

**Present:** Shirley McCullough, Bob Carlson, Gayle Bohannon, Lynda Bowers, and Sue Long-Hosek

**Others Present:** Connie Agenbroad, Mark Bunch, Mindy Gonzalez, Rhonda Golladay, Roger Roylance, Representative Joe Schmick, Brad Horst, Kele Valles, Meghan Ramon, Jim Lomax, Terri Klitzle, Kent Klitzle, Malzenna Klitzle, Larry Maine, Shaun McCourtie, Trudy Worsham, Emilyynn Klitzle, Jim Nau, Vicki Nau, Melissa Klitzle, Fay Ann McCourtie

**Call to Order:** President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Comments from Audience:** None

**Medical Staff Report:** None

**Department Report:** Dr. Hodges, EMS was unable to attend.

Representative Joe Schmidt gave a brief overview of what is happening at the state and federal levels concerning rural healthcare, critical access hospitals, and the state budget for 2020.

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) October 24, 2019 Budget Hearing; October 24, 2019 Regular Board Meeting; November 19, 2019 Board Policy; December 3, 2019 (November) Finance, and December 4, 2019 (November) Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$2,291,944.95. 3) Bad Debts and Charity care in the amounts of \$125,975.78 and \$106,440.23 respectively. Lynda Bowers seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** None

**Financial Report:** For the month ending, October, 2019, OCH incurred an operating gain (including approximately \$47,058 in disproportionate share; \$55,588 in hospital levy; and \$44,471 in EMS levy) in the amount of \$225,300 with investment gain of \$24,954 for a total net gain of \$252,254; year-to-date operating loss (including approximately \$470,585 in disproportionate share; \$555,889 in hospital levy; and

\$444,710 in EMS levy;) was \$1,818,221 with investment gain of \$240,671 for a year-to-date net loss of \$1,577,550.

**Old Business:** None

**New Business:** President McCullough appointed Lynda Bowers and Sue Long-Hosek to the Nominating Committee for Board Officers for 2020.

**Approval of Department of Revenue Ordinance Hospital FY 2020 Resolution 19-12:** Sue Long-Hosek made a motion to approve Resolution 19-12. Lynda Bowers seconded the motion. The motion passed unanimously.

**Approval of Department of Revenue Ordinance EMS FY 2020 Resolution 19-13:** Lynda Bowers made a motion to approve Resolution 19-13. Gayle Bohannan seconded the motion. The motion passed unanimously.

**Approval of Increase Operating Expense and Non-depreciation Expense FY 2019 Resolution 19-14:** Bob Carlson made a motion to approve Resolution 19-14 authorizing the FY 2019 operating be increased from \$17,570,350 to \$18,545,350 (an increase of \$975,000), and depreciation expense from \$1,150,000 to \$1,600,000 (an increase of \$450,000). Gayle Bohannan seconded the motion. The motion passed unanimously.

**Nursing Report:** Rhonda Golladay reported that there were two (2) admission restriction(s) and zero (0) diversion(s) reported for October 2019.

**Patient Story:** None

**CEO Report:** Connie Agenbroad discussed the Advocacy Days in Olympia on January 29<sup>th</sup> and January 30<sup>th</sup>. It was the consensus of the Commissioners to attend. Mary Garza will make arrangements.

Connie Agenbroad informed the Commissioners that Dr. Freeman, Podiatrist from the Tri Cities who also goes to CBHA for consults is interested in possibility doing some surgery here at the hospital. He will be meeting with Tami Taylor, OR Supervisor and the OR staff to discuss this possibility on Wednesday December 18, 2019.

Connie Agenbroad informed the Commissioners that the Othello Community Hospital staff has submitted their plan of correction to the Department Health and Fire Marshall regarding the recent survey completed on November 15, 2019.

Connie Agenbroad discussed that the Hospital Governing By-laws needs to be reviewed and approved on December 30, 2019. Each commissioner received a current copy for review.

President McCullough commented on how much she enjoys the employee newsletter and what a great job Bernis Ramos is doing. Connie Agenbroad stated that she will ensure that each Commissioner receives a copy of the newsletter.

**Articles:** The Board reviewed articles regarding. "Pomeroy hospital board considers next step", from imtribune.com, November 19, 2019; "Under new rule, hospitals will have to share information on pricing", from seattletimes.com, November 18, 2019; "Hospital-

sicknesses”, from q13fox.com. November 20, 2019; and “Public health officials now require reporting of mold infections” from komonews.com, November 20, 2019.

The Board of Commissioners dedicated the Othello Community Hospital Sleep Clinic in memory of Larry McCourtie for his commitment to serving on the Board of Commissioners from 2000 through 2018 and improving healthcare in Othello.

**Process Feedback:** None

**Executive Session:** None

**Adjournment:** The meeting adjourned at 5:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bob Carlson".

Bob Carlson, Secretary