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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday August 22, 2019
Board Meeting: 4:00 p.m.
Light Dinner to follow
CONFERENCE ROOM
Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Medical Staff Report
4. Department Report
5. Conflict of Interest Declarations
6. Consent Agenda
 - A. July 25, 2019 Regular Board; July 30, 2019 Board Policy; August 14, 2019 Building and Grounds; August 20, 2019 Finance; August 22, 2019 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
7. Patient Satisfaction Survey
8. Financial and Statistical Report
9. Old Business:
10. New Business:
11. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report
12. Articles
13. Process Feedback

14. Auxiliary Report

15. Executive Session: None

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
August 22, 2019**

Present: Shirley McCullough, Bob Carlson, Lynda Bowers, Gayle Bohannon and Sue Long-Hosek

Others Present: Connie Agenbroad, Mark Bunch, Mary Garza, Mindy Gonzalez, Rhonda Golladay and Roger Roylance

Call to Order: President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Comments from Audience: None

Medical Staff Report: None

Department Report: None

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) July 25, 2019 Regular Board; July 30, 2019 Board Policy; August 20, 2019 Finance; and August 22, 2019 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,550,458.05. 3) Bad Debts and Charity care in the amounts of \$142,711.68 and \$42,439.16 respectively. Sue Long-Hosek seconded the motion. The motion passed unanimously.

Patient Satisfaction: None

Financial Report: For the month ending, July, 2019, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$55,588 in hospital levy; and \$44,471 in EMS levy) in the amount of \$463 with investment gain of \$23,456 for a total net gain of \$22,993; year-to-date operating loss (including approximately \$329,410 in disproportionate share; \$389,122 in hospital levy; and \$311,297 in EMS levy;) was \$1,111,576 with investment gain of \$105,328 for a year-to-date loss of \$946,249.

Old Business: None

New Business: Commissioner Bob Carlson discussed the needed repairs to the parking lot. Bob Carlson made a motion to approve repairs to parking lot not to exceed \$17,000.00. Gayle Bohannon seconded the motion. The motion passed unanimously.

Nursing Report: Rhonda Golladay reported that there were two (2) admission restriction(s) and zero (0) diversion(s) reported for July 2019.

Patient Story: Connie Agenbroad reported that during the World Breast Feeding week which was August 1st through August 7th the following RN's; Rebecca Zungia, Ermila Saucedo, Joan Sauer, Cindy Peterson, Deanna Martinez, Jody Anderson, Ashley Vorachack and Dephia Richerson gave out a total of 12 muslin swaddle blankets with a personal note to new mothers encouraging to breast feed.

Commissioner Sue Long-Hosek commented on the excellent care her mother received recently in the ED.

Commissioner Shirley McCullough stated that she spoke with a family member and that they commented that we have a great hospital.

CEO Report: Connie Agenbroad reminded the Commissioners about the yearly lab work offered by the hospital for employees and Commissioners.

Connie Agenbroad discussed about the possibility of having Darcy Jaffe from WSHA come and present "Safe/Just Culture" to the hospital staff.

Dr. Traficante, Pediatric Dentist from CBHA has resigned effective August 31, 2019. Dr. Traficante does pediatric dental surgery here at the hospital. Dr. Loveridge will pick up some extra days for the time being. CBHA has hired a new Chief Dental Officer Dr. Choi. We are hoping to have a meeting with Dr. Choi to discuss plans for pediatric dental surgery.

The hospital will not be having a booth at the fair this year. The hospital will be joining with the EMS at the First Aid Station. There will be a table with the hospital tablecloth and giveaways.

Connie Agenbroad discussed the possibility of dedicating the Sleep Lab/Clinic in memory of Larry McCourtie. Connie Agenbroad will contact the McCourtie family to arrange a date and time to have a dedication ceremony.

There has been some discussion that employees are not seeing the new job postings. About eight to nine months ago, a decision was made to have two places for job posting, one being on intranet and the other posted outside of the HR office. Mindy Gonzalez showed the Commissioners the employee intranet where she has added a flashing notice for job posting in hopes this will help the employees in seeing new job postings.

Connie Agenbroad made a special announcement that on September 17th and 18th, Othello's Special Olympic Softball team "Othello Dream Team" became Washington State Champions and participating on that team was Auxiliary member Janelle (JJ) Jones.

Articles: The Board reviewed articles regarding, 'Nothing Shy of a Miracle': Trio of Madigan Staff Help Save Soldier From Burning Vehicle", from yelmonline.com, August 13, 2019; "He jumped in front of a train after being turned away by Tacoma's new psychiatric hospital", from theolympian.com, August 12, 2019; "Scammers acting as the Medical Board, officials ask people to be skeptical of these calls", from khq.com, August 7, 2019

Process Feedback: President McCullough inquired as to whether Commissioners have comments or questions regarding any of the preceding business items or any other item not discussed.

Auxiliary Report: On behalf of the Auxiliary, Mary McCourtie presented a check for \$26,000.00 to help pay for the Respiratory Department's new ventilators. Auxiliary members in attendance were; Mary McCourtie, Janelle Jones, Kay Hougen-Jones, Roger Roylance, Larry Maine, Ron Hosek and Nancy Briggs.

Executive Session: None

Adjournment: The meeting adjourned at 4.40 p.m.

Respectfully submitted,



Bob Carlson, Secretary