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**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday November 17, 2016

Board Meeting: 4:00 p.m.  
Light Supper: to follow

CONFERENCE ROOM

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report/Guest Presentation
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. October 20, 2016 Budget Hearing; October 20, 2016 Regular Board; November 16, 2016 Finance; November 16, 2016 Personnel Committee Minutes
  - B. Claims and payroll
  - C. Bad debts and charity care
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
11. New Business
  - A. Approval for Ultrasound software updates
  - B. Appointment of Nominating Committee
12. Administrative Report
  - Nursing Report
  - Patient Story

## CEO Report

### 13. Articles

### 14. Process Feedback

### 15. Executive Session:

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

### 16. Adjournment



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**Adams County Public Hospital District No. 3  
Board of Commissioners Meeting Minutes  
November 17, 2016**

**Present:** Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

**Others Present:** Connie Agenbroad, Mark Bunch, Rhonda Golladay, Tina Bernsen, Mindy Gonzalez, and Mary Garza

**Call to Order:** President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Comments from Audience:** None

**Auxiliary Report:** None

**Medical Staff Report:** None

**Department Report/Guest Presentation:** None

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) October 20, 2016 Budget Hearing; October 20, 2016 Regular Board; November 16, 2016 Finance; and November 16, 2016 Personnel Committee Minutes. 2) Claims and payroll in the amounts of \$1,265,515.56; 3) Bad Debts and Charity care in the amounts of \$167,994.98 and \$74,259.26 respectively. Larry McCourtie seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Mindy Gonzalez presented patient satisfaction surveys for Inpatient, Outpatient, and ER services.

**Financial Report:** For the month ending, October, 2016, OCH incurred an operating loss (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy) in the amount of \$104,830 with investment gain of \$33,285 for a total net loss of \$71,546; year-to-date operating loss (including approximately \$505,730 in hospital levy; \$397,650 in EMS levy;) was \$974,557 with investment gain of \$323,266 for a year-to-date loss of \$651,291.

**Old Business:** The new ambulance is waiting for the stretcher to be installed. Rhonda stated there were some radio issues that Mike Richards is working on.

Commissioner's pictures are framed and ready to be hung.

**New Business:** Mark Bunch reviewed the 2016 budget stating that OCH is approximately \$800,000 under budget.

Larry McCourtie made a motion to approve an additional 2017 capital expenditure for Ultrasound updates for two machines not to exceed \$35,000.00. Terry Thompson seconded the motion. The motion passed unanimously.

Mark Bunch discussed an energy saving program with Avista for replacing of indoor and outdoor fluorescent tubes with LED lights. The estimated incentives from Avista would be \$35,000 for indoor LED lights and \$5,000 for outdoor LED lights.

Terry Thompson made a motion to approve the purchase of new endoscopy equipment from Pro Scope Systems not to exceed \$92,500.00. Bob Carlson seconded the motion. The motion passed unanimously.

President McCullough appointed Larry McCourtie and Terry Thompson to the Nominating Committee. They will bring recommendations for President, Vice-President, and Secretary to the December meeting.

**Nursing Report:** Rhonda Golladay reported there were three (3) admission restrictions for October with no diversions.

**Patient Story:** Tina Bernsen reported how pleased a patient's family was with the care received from the nursing staff and assistance given by the discharge planners in helping establish financial assistance for long-term care. A thank you note and flowers were sent to the nursing staff from the family.

President McCullough commented on the excellent care her brother received while in the hospital.

**CEO Report:** CBHA has hired a recruitment firm to assist in recruiting providers. Mindy will be taking them on Friday, November 18, 2016 for a tour.

Connie Agenbroad met with the new Administrator Lexy Lieurance from Avalon Care Center. She stated how pleased she is on how well things flow between our nursing staff and their nursing staff concerning placement of patients.

Connie has had several telephone conferences with WSHA concerning the Affordable Care Act (ACA) and what may or may not happen in 2017.

On Monday, November 21, 2016 at 10:00 am, we will be having Chocolate cake for Laura Ely who will be leaving us and going to CBHA as an ARNP.

On Tuesday, December 6, 2016 from 11:30 to 2:00, there will be a retirement open house for Ken Spanton, CRNA.

Mindy Gonzalez discussed the hospital's vision, dental and medical insurance. There was no increase in the vision and dental. There will be a 14.7% increase in the medical insurance with changes to benefits: Annual deductible individual \$2,000 to \$2,500; Annual deductible family \$6,000 to \$5,000 and Rx deductible of \$300 (prescription deductible waived for generic drugs). Mindy thanked the Commissioners on behalf of the employees.

President McCullough passed out CEO evaluation forms to all Commissioners and asked they be completed and returned to Mindy Gonzalez, Human Resource Director by December 16, 2016.

**Articles:** The Board reviewed articles regarding. "What the election means for health care", from WSHA, November 10, 2016; "Healthcare Reform to Make America Great Again" from [donaldjtrump.com/positions/healthcare-reform](http://donaldjtrump.com/positions/healthcare-reform), November 10, 2016; "Much of Obamacare won't likely survive, but key parts will" from usatoday.com, November 10, 2016; "Trump Can Kill Obamacare with or Without Help from Congress" from KUOW.com, November 9, 2016; "Chris Bandoli to join WSHA as SVP of Advocacy, Gov't Affairs" from Stateofrefo.com, November 4, 2016; "AFM strikes 8 Washington children's nervous system" from columbian.com, November 6, 2016; "2017 Launch Eyed for Washington Consumer Database on Medical Procedures" the lens.news, November 3, 2016; "Facing financial challenges, Providence will cut employee positions across entire system", from inlander.com, November 8, 2016; "Special hospital Levy goes down to defeat in Quincy". From wenatcheeworld.com, November 8, 2016

**Process Feedback:** None

**Executive Session: Executive Session:** President McCullough stated that the Board would meet in closed Executive Session for approximately 15 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to

RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

The Executive Session convened at 4:50 p.m. The Executive Session was extended for additional 5 minutes.

**Resumption of Open Session:** The open session resumed at 5:10 p.m.

**Adjournment:** The meeting adjourned at 5:10 p.m.

A handwritten signature in cursive script that reads "Bob Carlson".

Bob Carlson, Secretary