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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday July 24, 2014

CONFERENCE ROOM

Light Supper: 5:00 p.m.

**Board of Commissioners will attend the
Othello Beautification Grand Opening and Ribbon Cutting
at 13th and 14th Avenue
5:30 p.m. – 6:15 p.m.**

Board Meeting: 6:30 p.m.

Regular Board Meeting

1. Call to Order
2. Auxiliary Report
3. Comments from Audience
4. Mr. Michael Crosier - 25 minutes
5. Medical Staff
6. Department Report
7. Conflict of Interest Declarations
8. Consent Agenda
 - A. June 26, 2014 Regular Board; July 11, 2014 Building and Grounds Committee; July 22, 2014 Finance; July 23, 2014 Personnel Committee.
 - B. Claims and payroll
 - C. Bad debts and charity care.

9. Patient Satisfaction Survey
10. Financial and Statistical Report
11. Old Business
 - A. Board and Senior Staff Retreat: September 19th and 20th.
12. New Business
 - A. Approval Meeting Adjournment Resolution 14-08
 - B. Approval of FY 2014 Capital Expenditure Budget increase Resolution 14-09
 - C. Consideration of COLA
 - D. Most Wired
13. Administrative Report
 - A. Nursing Report
 - B. Patient Story
 - C. Strategic Planning
14. Articles
15. Process Feedback
15. Executive Session

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment

Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
July 24, 2014

Board of Commissioners attended the Othello Beautification Grand Opening and Ribbon Cutting at 13th and 14th Avenue 5:30 p.m. – 6:15 p.m.

Present: Lynda Bowers, Bob Carlson, Shirley McCullough, Larry McCourtie, and Terry Thompson

Others Present: Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Connie Agenbroad, Melissa Love and Eric Pague (Othello Outlook)

Call to Order: President McCullough called the meeting to order at 6:30 p.m.

Auxiliary Report: Mindy gave an updated report on the Auxiliary Golf Outing. We had a great turn out with 57 golfers. Auction went very well. Mindy estimated that the Auxiliary raised \$25000.00. Auxiliary members will be attending the August 28, 2014 Board meeting. Larry McCourtie suggested dates of June 20th or June 27th for 2015.

Comments from Audience: None

Mr. Michael Crosier: Connie received an email from Mr. Crosier stating that he would not be attending. He has requested to be rescheduled for August.

Medical Staff Report: The next medical staff meeting is August 12, 2014 and Connie will discuss with them of the possibly of have a meeting with the Board Planning Committee before the Board Retreat.

Department Report: None

Conflict of Interest Declarations: President McCullough questioned before the starting of new business, whether any commissioner believes he/she has a conflict of interest with respect to any item requiring Board action. Bob Carlson stated, "I will not be voting on COLA."

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the: 1) June 26, 2014 Regular Board; 2) July 11, 2014 Building and Ground Committee; 2) July 22, 2014 Finance; July 23, 2014 Personnel Committee; 4). Claims and payroll in the amounts of \$1,543,117.24; 5) Bad Debts and Charity care in the amounts of \$186,509.29 and \$28,936.51, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented the June 2014 2014 data.

Financial Report: For the month ending, June, 2014, OCH incurred an operating gain(including approximately \$45,600 in hospital levy; \$36,300 in EMS levy; and \$54,200 in Meaningful Use monthly revenue) in the amount of \$66,260 with investment loss of \$77,005 for a total net loss of \$10,745; year-to-date operating loss (including approximately \$273,600 in hospital levy; \$217,800 in EMS levy; and \$325,200 in Meaningful Use year-to-date revenue) was \$103,359 with investment gain of \$19,658 for a year-to-date loss of \$83,701.

Old Business: Connie reported on the plans for the Board and Senior Staff Retreat for September 19th and 20th. Davenport Hotel in Spokane is available and Melissa is obtaining a quote. Connie contacted INHS/Telemedicine and they are willing to give a tour and a short presentation. Jody Corona is working on a draft agenda. Connie will be meeting with President Shirley McCullough to finalize agenda.

New Business:

Approval Meeting Adjournment Resolution 14-08: Lynda Bowers made a motion to approve Resolution 14-08 to adjourning the September 25, 2014, regular Board meeting, and rescheduling it to September 18, 2014 at 6:00 p.m.Terry Thompson seconded the motion. The motion passed unanimously.

Approval of FY 2014 Capital Expenditure Budget increase Resolution 14-09: Lynda Bowers made a motion to approve FY 2014 Capital Expenditure Budget increase Resolution 14-09. Larry McCourtie seconded the motion. The motion passed unanimously.

Consideration of COLA: Larry McCourtie made a motion to approve a 1% cost of living increase effective July 21, 2013, at an approximate annual cost of \$ 243,255 and a new EMT's wage scale. Lynda Bowers seconded the motion. The motion passed with four votes in favor and one abstention by Bob Carlson.

Most Wired:

For the eighth year in a row, Othello Community Hospital has been awarded one of the "100 Most Wired for 2014". Thirteen hospitals under the partnership with INHS have made this list.

Nursing Report: Rhonda Golladay reported there was one (1) restriction and no patients diverted during the month of May 2014.

Patient Story: There was no patient story. Connie commented on how busy the OB department has been for the month.

Administrative Report: On July 17, 2014, Connie and Jody Corona had a conference call regarding the Board Retreat. Jody is working on a draft agenda.

Articles: The Board reviewed article regarding “Infographic: How to Read your Hospital Bill ” from U.S. News & World Report July 15,2014; “To Small to Fail: Why Letting Community Hospital Die Isn’t an Option” from Becker’s Hospital Review, Volume 2014 No. 7, July 2014; “Advocacy Update VA” from American Hospital Association, week of July 111-18, 2014;

Process Feedback: None

Executive Session: President McCullough stated that the Board would meet in closed Executive Session for approximately 30 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

The Executive convened at 7:23 p.m.

Resumption of Open Session: The open session resumed at 7:55p.m.

Adjournment: The meeting adjourned at 7:56 p.m.

Bob Carlson, Secretary